

**PROCEEDINGS OF THE BROWN COUNTY BOARD OF SUPERVISORS**  
**NOVEMBER 12, 2002**

Pursuant to Section 19.84 and 59.14, Wis. Stats., notice is hereby given to the public that the BUDGET meeting of the **BROWN COUNTY BOARD OF SUPERVISORS** was held on **Tuesday, November 12, 2002, at 9:00 a.m.**, in the Legislative Room 100 N. Jefferson Street, Green Bay, Wisconsin.

The following matters will be considered:

Call to order.

Invocation.

Pledge of Allegiance to the Flag.

Opening Roll Call:

Present: Antonneau, Nicholson, Miller, Hansen, Zima, Vander Leest, Vanden Plas, Collins, Daul, Fleck, Moynihan, Schadewald, Lund, Graves, Schmitt, Haefs, Kaye, Evans, Johnson, Kuehn, Marquardt, Van Deurzen, Clancy, Watermolen, Simons, Fewell

Total Present: 26

**No. 1 -- Adoption of agenda.**

A motion was made by Supervisor Lund and seconded by Supervisor Van Deurzen to approve the agenda as modified with the addition of Item #1 to No. 13 – Administrative Salaries and Fringe Benefits for 2003. Vote taken. Motion carried unanimously with no abstentions.

**No. 2 -- Approval of minutes of County Board Meeting of October 16, 2002.**

A motion was made by Supervisor Marquardt and seconded by Supervisor Collins to approve changing Supervisor Watermolen's vote on No. 9f – Planning, Development and Transportation Committee Report of October 3, 2002; Item #11b – regarding obtaining a declaratory judgment if the Brown County Solid Waste Board can proceed with building a transfer station in the Village of Hobart without County Board approval. Change Supervisor Watermolen's vote from aye to nay.

A motion was made by Supervisor Collins and seconded by Supervisor Schmitt to approve the minutes as amended. Vote taken. Motion carried unanimously with no abstentions.

**No. 3 -- Announcements by Supervisors.** None.

**No. 4 -- Communications.** None.

**No. 5 -- Late Communications.**

**No. 5a -- From Supervisor Hansen requesting that the Brown County Parks System have free NEW Zoo admission for the last one and one half hour at the end of each day; and change the fee structure to \$10.00 per family (2 adult and 2 children) plus \$1.00 per person, thereafter.**

Refer to Education and Recreation Committee.

**No. 5b -- From Supervisor Miller regarding: that the Brown County Board of Supervisors review their continued participation in the Tri-County Waste Disposal Agreement.**

Refer to Planning, Development and Transportation Committee.

**No. 5c -- From Supervisor Miller regarding: all photocopying fees with regard to open record requests be waived for Brown County Supervisor seeking information in their official capacities; and all fees be waived for the first 30 copies requested by a citizen of Brown County each year.**

Refer to Executive Committee

**No. 5d -- From Supervisor Fred Graves regarding: all County vehicles be used for County business only.**

Refer to Executive Committee.

**No. 6 -- Appointments by County Executive:**

**No. 6a -- Reappointment of Lynn Schwarm and Mike Hronek to Land Information.**

A motion was made by Supervisor Clancy and seconded by Supervisor Fleck to approve. Vote taken. Motion carried unanimously with no abstentions.

**No. 6b -- Reappointment of Chuck Rhyner, Mike Strenski and Henry Krueger to Solid Waste Management Board.**

A motion was made by Supervisor Daul and seconded by Supervisor Haefs to return these appointments to the Executive Committee. Paper ballots used. Ayes: 12; Nays: 14. Motion defeated.

A motion was made by Supervisor Zima and seconded by Supervisor Miller to separate the appointments. Vote taken. Motion carried to separate appointments.

Voice vote on Chuck Rhyner. Vote taken. Supervisors Nicholson, Simons, Daul, Zima, Vanden Plas, Van Deurzen, Lund, Haefs, Evans and Miller voted against the appointment. Motion carried.

Voice vote on Mike Strenski. Vote taken. Supervisors Nicholson, Evans, Zima, Haefs, Miller, Vanden Plas, Daul, Van Deurzen, Lund and Simons voted against the appointment. Motion carried.

Voice vote on Henry Krueger. Vote taken. Supervisors Nicholson, Miller, Evans, Van Deurzen, Daul and Lund voted against the appointment. Motion carried.

**No. 7a -- Report by County Executive.**

Nancy announced that she will not be running for another term as County Executive.

She then presented the budget which reflects a 5% increase. She explained this included additional staff for bio-terrorism. This program is federally funded.

She also asked the Board not to make the Hobart Transfer Station a political issue. She added that this was an agreement Hobart had agreed to.

Nancy also addressed the vehicle maintenance facility. She said we are operating two maintenance facilities, only two blocks apart. Brown County would receive more hours per day of service.

Nancy explained several parts of her budget and wished the County Board well on their deliberations today.

**No. 7b -- Report by Board Chairman.**

He requested to the Supervisors that they do what is right for the Taxpayers of Brown County. Chairman Simons rebuked the County Executive on the Hobart Transfer Station, saying all information and facts were not presented to the County Board. His final words were for the Board to respect one another today.

**No. 8 -- Other Reports.**

**No. 8a -- TREASURER'S FINANCIAL REPORT FOR AUGUST 2002.**

**BROWN COUNTY TREASURER'S FINANCIAL REPORT FOR THE MONTH OF AUGUST**

The following is a statement of the County Treasurer of the Cash on Hand and in the General Account of the Brown County Treasurer as of AUGUST 31, 2002:

Associated Bank	\$ 17,114,760.32
Wisconsin Development Fund	(13,610.25)
Sweep Account (Repurchase Agreements)	0.00
Deposits in Transit	17,996.88
Emergency Fund	(47,543.74)
Non-sufficient Fund Checks Redeposited	(128.50)
PBA Sweep Account	(27,612.11)
Deposit Adjustment	0.00
Bank Error(s)	0.00
<b>Total</b>	<b><u>17,043,862.60</u></b>
Less Outstanding Checks	<b><u>(2,332,498.83)</u></b>
<b>Balance Per Cash Book</b>	<b>\$ 17,711,363.77</b>

Following is a statement of the County Treasurer of the Working Capital reserves placed in time deposits in the designated public depositories within Brown County for the purpose of investments as of AUGUST 31, 2002:

Year-to-Date Interest Received – Prior Month	2,256,353.71
Interest Received – Current Month	<u>299,385.05</u>
Year-to-Date Interest Received on Unrestricted Funds	<b>\$ 2,555,738.76</b>
Working Capital Reserves Invested	98,998,167.00
Restricted Investments	<u>15,182,498.29</u>
Total funds invested	<b>\$ 114,180,665.29</b>

I, Kerry M. Blaney, Brown County Treasurer, do hereby certify that the above statement of Cash on Hand and in the General Account as of AUGUST 31, 2002 and the statement of Investments for the month of August have been compared and examined, and found to be correct.

      /s/ Kerry M. Blaney        
County Treasurer

A motion was made by Supervisor Zima and seconded by Supervisor Fleck to receive and place on file. Voice vote taken. Motion carried unanimously with no abstentions.

Approved by: \_\_\_\_\_ \s\ Nancy J. Nusbaum, County Executive

Date: 12/2/2002

**No. 9 -- Standing Committee Reports:**

**No. 9a -- REPORT OF ADMINISTRATION COMMITTEE OF OCTOBER 31, 2002  
(non-budget items)**

TO THE MEMBERS OF THE BROWN COUNTY  
BOARD OF SUPERVISORS

Ladies and Gentlemen:

The ADMINISTRATION COMMITTEE met in regular session (**non-budget items**) on October 31, 2002, and recommends the following motions:

1. Review minutes of:
  - a. Housing Authority (9/23/02)  
Receive and place on file.
2. Communication from Supervisor John Vander Leest regarding: To Encourage the Literacy Council to work with NWTC to develop a plan to reduce the waiting list for English classes and tutors. Moreover, to encourage local businesses to contribute to the Literacy Council to further increase English skills in Brown County. (Referred from October County Board.) Receive and place on file.
3. Human Resources – Human Resources Monthly Committee Report (October 2002). Receive and place on file.
4. Treasurer – Treasurer’s Financial Report for the month of August 2002. Receive and place on file.
5. Treasurer – Write-off of uncalled funds (uncashed checks). Approve the write-off of the uncalled funds.
6. Treasurer – Status of Oneida Tribe of Indians of Wisconsin delinquent taxes. Receive and place on file.
7. Department of Administration – Monthly Activities Report (September 23 through October 18, 2002). Receive and place on file.
8. Department of Administration – 2002 Budget Transfer Log. Receive and place on file.
9. Request for Budget Transfer: Increase in Expenditures with Offsetting Increase in Revenue: Offsetting Human Services Transfer to purchase computers (WISSACWIS) - \$167,408. Approve.
10. Audit of bills. (No questions on bills, audit of bills completed.)

A motion was made by Supervisor Haefs and seconded by Supervisor Kuehn to adopt. Vote taken. Supervisor Graves requested Item #9 be voted on separately. Supervisor Zima abstained on item #1. Remainder of report passed unanimously with no abstentions.

Item #9 – Request for budget transfer: Increase in expenditures with offsetting increase in revenue: offsetting Human Services transfer to purchase computers (WISSACWIS) - \$167,408.

A motion was made by Supervisor Graves and seconded by Supervisor Schmitt to refer #9 back to Committee (Budget Transfer \$167,408).

Steve Thomas, Manager, Information Services, spoke on this issue.

Voice vote on referral. The following Supervisors requested to be recorded as voting aye to refer: Antonneau, Graves, Schmitt, Haefs, Zima, Evans, Vander Leest, Daul, Van Deurzen, Moynihan, Simons, Nicholson. Ayes: 12; Nays: 14. Motion defeated to refer.

A motion was made by Supervisor Marquardt and seconded by Supervisor Kuehn to approve. Vote taken. Supervisors Zima, Haefs, Daul, Nicholson, Graves voted nay. Motion carried.

Approved by: \s\ Nancy J. Nusbaum, County Executive Date: 12/2/2002

**No. 9b -- REPORT OF EDUCATION AND RECREATION COMMITTEE OF OCTOBER 24, 2002 (non-budget items)**

TO THE MEMBERS OF THE BROWN COUNTY  
BOARD OF SUPERVISORS

Ladies and Gentlemen:

The EDUCATION AND RECREATION COMMITTEE met in regular session (**non-budget items**) on October 24, 2002, and recommends the following motions:

1. Communication from Supervisor Tom Lund that the Brown County Board support the NEW Zoo because it provides one of the most unique features of our county. (Referred from October County Board.) Receive and place on file.
2. Arena/Expo Centre – Attendance Report (September 2002). Receive and place on file.
3. Museum – Museum Visitor County (September 2002). Receive and place on file.
4. Library – Request for Budget Transfer: Increase in Expenditures with Offsetting Increase in Revenue: Add \$86,970 to equipment non-outlay. Grant from Bill and Melinda Gates Foundation to Brown County Library for expansion of public access to computers and the Internet. In addition will provide for a regional training lab as a resource for librarian and patron training computer management and applications. Approve.
5. Golf Course – Daily Financial & Attendance Report (9/22/02). Receive and place on file.
6. Audit of bills. Pay the bills.
7. Discussion of date of November Committee meeting. (November 18, 2002 @ 5:15 p.m.)

A motion was made by Supervisor Johnson and seconded by Supervisor Kuehn to adopt. Vote taken. Motion carried unanimously with no abstentions.

Approved by: \s\ Nancy J. Nusbaum, County Executive Date: 12/2/2002

**No. 9c -- REPORT OF EXECUTIVE COMMITTEE OF NOVEMBER 5, 2002 (non-budget items)**

TO THE MEMBERS OF THE BROWN COUNTY  
BOARD OF SUPERVISORS

Ladies and Gentlemen:

The EXECUTIVE COMMITTEE met in regular session (**non-budget items**) on November 5, 2002, and recommends the following motions:

1. Review minutes of:

- a) Diversity Affairs Council (10/1/02). **\*\*Please Note\*\*** Diversity Affairs Council Mission Statement attached to minutes to be reviewed for approval/disapproval. Refer to Corporation Counsel for clarification.
- b) Legislative Sub-Committee (10/21/02). Receive and place on file.
2. County Executive Report. No action.
3. Legislative Subcommittee report. (No report.)
4. Internal Auditor Report. To accept the 2003 audit plan.
5. Communication from Human Resources to Executive Committee regarding: Status of Reclassification Requests. Receive and place on file.
6. Communication from Human Resources Department to Executive Committee regarding: Changes to Benefits for Administrative Salary Group. **Ordinance** regarding: To Amend Section 4.76 of the Brown County Code Relative to Holidays. Committee Adopted Ordinance. See Resolutions, Ordinances November County Board.
7. **\*\*** Communication from Supervisor Guy Zima regarding: Requesting that Brown County change its' ordinances to require that all actions of the Solid Waste Board be reported out to the Brown County Board for final approval. (Referred from October County Board.) Receive and place on file. Ayes: 4 (Antonneau, Fewell, Kaye, Marquardt); Nays: 3 (Daul, Simons, Moynihan). Motion Carried.
- \*\*** THE COUNTY BOARD APPROVED THIS COMMUNICATION UNANIMOUSLY WITH NO ABSTENTIONS ON NOVEMBER 12, 2002.
8. Communication from Supervisor Pat Collins regarding: Brown County's Form of Government. Refer to Legislative Sub-Committee for long-term discussion to start after the April 2003 election.
9. Communication from Supervisor Steve Fewell regarding: No Meetings on Election Day. **Ordinance** regarding: To Establish Section 2.13(6) of the Brown County Code Relative to Meetings on Election Day. Committee approved. Ayes: 4 (Fewell, Kaye, Marquardt, Moynihan); Nays: 3 (Antonneau, Daul, Simons). Motion Carried. See Resolutions, Ordinances November County Board.
10. Resolution regarding: Authorizing Reclassification of a Community Treatment Program Worker – Payee Services in the Department of Human Services. (Referred from Human Services Committee.) Committee approved. See Resolutions, Ordinances November County Board.
11. Ordinance regarding: To Amend Section 3.01 of the Brown County Code Relative to Award of Bid Contracts. (Held from previous meeting.) Committee approved as amended. See Resolutions, Ordinances November County Board.
12. Ordinance regarding: To amend Section 3.06(5) of the Brown County Code Relative to Sale of Tax Delinquent Real Estate. (Held from previous meeting.) Committee approved as amended. Ayes: 6 (Antonneau, Daul, Fewell, Kaye, Moynihan, Simons); Nays: 0; Abstain: 1 (Marquardt). Motion Carried. See Resolutions, Ordinances November County Board.
13. **\*\*** Resolution regarding: Appropriately Honoring Those Who Served Their Country in the Armed Services. (Referred back to Committee from October County Board.)
  - a) Amend Resolution by adding "and government agencies" in paragraph #4. Ayes: 2 (Antonneau, Moynihan). Nays: 5 (Daul, Fewell, Kaye, Marquardt, Simons). Motion Defeated.
- \*\*** THE COUNTY BOARD REFERRED THIS ITEM TO HUMAN SERVICES COMMITTEE ON NOVEMBER 12, 2002.
14. **Closed Session:** For the purpose of deliberating whenever competitive or bargaining reasons require a closed session pursuant to Wisconsin State Statute 19.85(1)(e). In the

alternative, the Executive Committee is meeting for the purpose of collective bargaining and is not subject to the Wisconsin open meetings law pursuant to 19.82(1) of the Wisconsin State Statutes.

- a) Go into closed session.
- b) Return to regular order of business.
- c) No action taken.

A motion was made by Supervisor Haefs and seconded by Supervisor Miller to adopt except for items #7 and 13. Vote taken. Remainder of report carried unanimously with no abstentions.

Item #7 -- Communication from Supervisor Zima requesting that Brown County change its ordinances to require that all actions of the Solid Waste Board be reported to the County Board for final approval.

After discussion, a motion was made by Supervisor Haefs and seconded by Supervisor Collins to adopt. Voice vote taken. Motion carried unanimously with no abstentions.

Item #13 -- Resolution regarding "Appropriately Honoring Those Who Served Their County in the Armed Services.

A motion was made by Supervisor Moynihan to substitute in the 4<sup>th</sup> paragraph after the word "businesses" by adding the words "government agencies".

A motion was made by Supervisor Schmitt and seconded by Supervisor Kuehn to change the resolution in the paragraph starting "Now, therefore, be it resolved" by inserting after the words Brown County "to appropriately recognize their employees who are veterans by appropriately honoring those who have served."

Following discussion on the change, Supervisor Schmitt withdrew his motion.

A motion was made by Supervisor Fewell and seconded by Supervisor Marquardt to refer back to Committee (Human Services Committee). Voice vote taken. Supervisors Antonneau, Daul and Moynihan requested to be recorded as voting nay. Motion carried to refer back to Human Services Committee.

Approved by: \s\ Nancy J. Nusbaum, County Executive Date: 12/2/2002

## **10:00 PUBLIC HEARING SESSION.**

A motion was made by Supervisor Daul and seconded by Supervisor Moynihan to suspend the rules for a Public Hearing, with a limit of 5 minutes per speaker. Vote taken. Motion carried unanimously with no abstentions.

1. John Gower, 1117 S. Roosevelt Street, Green Bay WI spoke in favor of privatizing the County Survey Department.
2. Jane Specht, 3495 Oak Orchard Road spoke on keeping prevention programs like Teen Court and Volunteers in Probation, and contracted programs maintain at 1%.
3. Craig Huxford, 2905 Bay Settlement Road spoke in favor of the Teen Court.
4. Dave Matyas, 1614 Rusk Street, De Pere spoke in favor of Teen Court.
5. Judge Tim Hinkfuss, 525 Antelope Trail spoke in favor of Teen Court.
6. Patricia Nagel, 2872 Sleepy Hollow Dr., Green Bay, spoke in favor of Teen Parent/YWCA Program.
7. Jim Kilbride IV, 2368 Manitowoc Road, spoke in favor of Teen Court.
8. Richard Nault, 2626 Appian Way, Green Bay, spoke in favor of Teen Court.
9. Sue Todey, 1351 Hiawatha Circle, Green Bay, spoke in favor of Teen Court.
10. Mary Ellen Marchant, 617 E. Briar Lane, Green Bay, spoke in favor of Teen Court and Volunteers in Probation Programs

11. Jeremy St. Louis, 906 Lincoln Street, Apt. 4, Green Bay spoke in favor of Volunteers in Probation (information attached).
12. Gary Wickert, Municipal Judge, Village of Ashwaubenon, 2080 Autumn Leave Circle, spoke in favor of Teen Court.
13. John Zakowski, District Attorney, 1254 Emilie Street, spoke in favor of Volunteers in Probation and also Teen Court.
14. Jill Diedrick, 3316 E. River Drive, Green Bay, spoke in favor of Teen Court.
15. Becca Hartman, 2583 Hazelwood Lane, Green Bay, spoke in favor of Teen Court.
16. Terrance Mapes, 1451 University Avenue, Green Bay, spoke in favor of Boys and Girls Club.
17. Judge Mark Warpinski, 154 Garden Gate, Green Bay, spoke in favor of Teen Court and Volunteers in Probation.
18. Henry Schultz, State Public Defender, 2162 Jen Rae Rd., Green Bay, spoke in favor of Volunteers in Probation and Teen Court.
19. John Jacobs, 2373 Libal Street, Green Bay, spoke in favor of not cutting the Museum budget.
20. Mark Mertens, 1545 Belle Plaine Circle, spoke in favor of the Boys and Girls Club position at the truancy assessment center.
21. Helen Ferslev, 910 Liebman Ct., Green Bay, spoke in favor of continued funding for the Museum.
22. Carrie Beno, 1778 Geneva Street, De Pere, spoke in favor of keeping the truancy assessment center.
- 23-28. Tyler Laabs, Tony Hockers, Danielle Bruegge, April Knaus, Tiffany Magley and Colleen Magley from Greenleaf area, spoke in favor of the Bookmobile.
29. Bernadette Berken, 786 Brookwood Circle, Oneida, spoke in favor of Public funding for the Museum.
30. Steve Ballard, 915 E. Sunset Ave., Appleton, spoke against budget cuts at the Museum.
31. Zeta Turriff, 803 Fourth Ave., De Pere, spoke against cuts at the Museum.
32. Lee Mathes, 425 Dixon Street, Kaukauna, spoke against Museum cuts.
33. David Mau, 2979 Bay Settlement Rd., Green Bay, spoke against deleting Museum budget.
34. Allison Frazier, 2516 Pickard Clock, spoke in favor of retaining the Land Conservation Department.
35. Hallett Harris, 2617 Sunrise River Ct., spoke in favor of Brown County retaining Land Conservation budget.
36. Lee Traeger, 1830 August St., spoke against keeping the Land Conservation Department.
37. Tim Rasman, 2717 Shade Tree Lane, Green Bay spoke on reduction in Land Conservation Budget.
38. Gloria Kennedy, 2928 St. Pat's Church Rd., Greenleaf (Principal of St. Mary's School), spoke in favor of keeping the Bookmobile.
39. Janice Christensen, 7593 Dickinson Road, Greenleaf, spoke in favor of keeping the funding for the Bookmobile.
40. Grant Barthel, 3249 Shirley Road, Greenleaf, spoke in favor of keeping the Bookmobile.
41. Mark Handeland, 4100 Creamery Road, Ledgeview, spoke in favor of keeping the Bookmobile.
42. Frank Wood, 2130 Lost Dauphin Rd., De Pere, spoke in favor of the Museum.
43. Sidney Vineburg, 814 Broadview Dr., Green Bay, spoke in favor of the Bookmobile.
44. Ted Phernetton, 607 Briar Ct., Green Bay, asked not to cut funding to Brown County Contract agencies.



45. John Bloor, 374 Moon Valley, Green Bay, do not cut funding for Human Services contract agencies (NEW Curative).
46. Richard Koltz, 2372 Day St., Greenleaf, spoke in favor of the Brown County Fair.
47. Tom Martin, 2776 Parkwood Dr., Green Bay, do not cut 1% contract services budget also expressed support for Volunteers in Probation and Teen Court programs.
48. Pam Page, 1230 S. Seventh St., De Pere, spoke in favor of nursing staff at the Brown County Jail.
49. Beth Hoffman, 3670 Taft Street, Green Bay, asked not to decrease psychiatric nurse and social worker at the Brown County Jail.
50. Mark Quam, 2458 Julie Circle, De Pere, is against jail reduction of Mental Health staff.
51. Nancy Fennema, 300 Allard St., De Pere, Director of Brown County ARC, do not reduce Human Services Budget or Brown County contract services.
52. Jerry Slavik, 4250 Stagecoach Rd., Green Bay, encouraged all departments to reduce their budgets 1%.
53. Dave Johnson, 724 Park St., Green Bay, referred to page 390 in the Budget Book and spoke on eliminating some positions.
54. Frank Bennett, 2400 Ingold Ct., Ashwaubenon, suggested we do more in areas of partnership with other agencies in Brown County – Boys and Girls Club and the Libraries.

A motion was made by Supervisor Zima and seconded by Supervisor Kaye to return to the regular order of business. Vote taken. Motion carried unanimously with no abstentions.

**No. 9d -- REPORT OF HUMAN SERVICES COMMITTEE OF OCTOBER 16, 2002**  
**(non-budget items)**

TO THE MEMBERS OF THE BROWN COUNTY  
 BOARD OF SUPERVISORS

Ladies and Gentlemen:

The HUMAN SERVICES COMMITTEE met in regular session (**non-budget items**) on October 16, 2002, and recommends the following motions:

1. Review minutes of:
  - a) Human Services Board (9/6/02).
  - b) Homeless Issues and Affordable Housing Subcommittee (9/17/02).
  - c) Children with Disabilities Education Board (8/19/02).
  - d) Community Options Program Appeals Committee (9/30/02).
  - e) Aging Resource Center – Finance Committee (9/27/02).
  - f) Aging Resource Center (9/27/02).Approve items a-f.
2. Update by Bellin Health regarding: Work being done evaluating patients at MHC. No action.
3. Report from Internal Auditor updating committee on RFP. Discuss interview dates for vendor selection. Set a meeting date for approximately one week after the proposal is received from Bellin.
4. Communication from Supervisors Miller, Evans, Zima, Vander Leest, Lund, Simons, Nicholson regarding: “Free Our People Initiative” relative to Brown County Mental Health Center. (Held from previous meeting.) Hold for one month.

5. Request for recommendation on hearing proposal from Horizon Mental Health Management regarding Brown County Mental Health Center. Have Chairman Fewell communicate with Horizon; let them know our situation and ask them to communicate with us again if they want to make a presentation.
6. Veterans' Services – Director's report. No action.
7. Human Services – Resolution regarding: Authorizing Reclassification of a Community Treatment Program Worker – Payee Services in the Department of Human Services. (Referred to Executive Committee.) Committee approved. See Resolutions, Ordinances November County Board.
8. Human Services – Financial report (projected using August data through yearend 2002). Receive and place on file.
9. Human Services – Request for Budget Transfer: Change in any item within Outlay account which requires the transfer of funds from any other major budget category or the transfer of Outlay funds to another major budget category: Car replacement – vehicle damaged beyond repair while parked in Human Services parking lot (\$8,000). Approved. Ayes: 6 (Fewell, Miller, Collins, Clancy, Fleck, Evans); Nays: 1 (Zima). Motion Carried.
10. Human Services – Report on Disproportionate Minority Confinement Initiative. Hold for one month.
11. Audit of bills. Pay the bills.

A motion was made by Supervisor Antonneau and seconded by Supervisor Graves to adopt. Vote taken. Motion carried unanimously with no abstentions.

A motion was made by Supervisor Miller that supporting spreadsheets be produced by the Administration in developing current Human Services and proposed cuts submitted by County Departments for last three years and that they be provided to the County Board today.

A motion was made by Supervisor Marquardt and seconded by Supervisor Collins to adjourn until the committee can do this work. Vote taken.

Ayes: Vanden Plas, Kuehn, Collins, Marquardt, Clancy, Watermolen, Schadewald, Fewell

Nays: Antonneau, Graves, Nicholson, Schmitt, Miller, Haefs, Hansen, Kaye, Zima, Evans, Vander Leest, Johnson, Daul, Van Deurzen, Fleck, Moynihan, Simons, Lund

Total Ayes: 8                      Total Nays: 18

Motion defeated to adjourn.

A motion was made by Supervisor Zima and seconded by Supervisor Evans that Supervisor Miller's motion be referred to Human Services Committee. Voice vote taken. Motion carried to refer.

Approved by: \s\ Nancy J. Nusbaum, County Executive                      Date: 12/2/2002

**No. 9e -- REPORT OF SPECIAL HUMAN SERVICES COMMITTEE OF OCTOBER 23, 2002 (non-budget items)**

TO THE MEMBERS OF THE BROWN COUNTY  
BOARD OF SUPERVISORS

Ladies and Gentlemen:

The HUMAN SERVICES COMMITTEE met in *special* session (**non-budget items**) on October 23, 2002, and recommends the following motions:

1. Human Services Department – Request for Budget Transfer: Reallocation between Budget Categories other than 2b or 3b transfers: Data Processing Chargebacks (\$167,408). Receive and place on file.
2. Request for Reconsideration from Supervisor Collins of Human Services Committee meeting of October 16, 2002, agenda item #7 (Report from Internal Auditor updating Committee on RFP.) Discuss interview dates for vendor selection. Motion was “*To set a meeting date for approximately one week after the proposal is received from Bellin.*”
  - a. Reconsider.
  - b. Instruct Mike Stratman to send out RFP’s one more time with a deadline for a response of November 8, 2002.
  - c. Set interview dates for the second or third week in November 2002.
  - d. Reconsider motion instructing the Internal Auditor to send out RFP’s one more time.
  - e. Have the Internal Auditor call the firms that did not respond to the RFP and, if they are still interested, extend the date to November 8, 2002.

A motion was made by Supervisor Fleck and seconded by Supervisor Johnson to adopt. Voice vote taken. Motion carried unanimously with no abstentions.

Approved by: \_\_\_\_\_ \s\ Nancy J. Nusbaum, County Executive Date: 12/2/2002

**No. 9f -- REPORT OF SPECIAL HUMAN SERVICES COMMITTEE OF OCTOBER 30, 2002 (non-budget items)**

TO THE MEMBERS OF THE BROWN COUNTY  
BOARD OF SUPERVISORS

Ladies and Gentlemen:

The HUMAN SERVICES COMMITTEE met in *special* session (**non-budget items**) on October 30, 2002, and recommends the following motions:

1. Presentation by Horizon Mental Health Management. That Horizon Mental Health Management move forward with due diligence to make a presentation within 60 days.
2. Request by Supervisor Miller and Supervisor Evans for information regarding the Mental Health Center. Receive and place on file.

A motion was made by Supervisor Clancy and seconded by Supervisor Fleck to adopt. Supervisor Collins requested item #2 be taken separately.

A motion was made by Supervisor Zima and seconded by Supervisor Johnson to adopt the remainder of the report. Voice vote taken. Motion carried.

**Item #2 -- Request by Supervisor Miller and Supervisor Evans for information regarding the Mental Health Center.**

After a discussion on item #2, a motion was made by Supervisor Fewell and seconded by Supervisor Collins to adopt. Voice vote taken. Motion carried.

Approved by: \_\_\_\_\_ \s\ Nancy J. Nusbaum, County Executive Date: 12/2/2002

No. 9g -- **REPORT OF PLANNING, DEVELOPMENT AND TRANSPORTATION COMMITTEE AND LAND CONSERVATION SUBCOMMITTEE OF OCTOBER 28, 2002 (non-budget items)**

TO THE MEMBERS OF THE BROWN COUNTY  
BOARD OF SUPERVISORS

Ladies and Gentlemen:

The PLANNING, DEVELOPMENT AND TRANSPORTATION COMMITTEE AND LAND CONSERVATION SUBCOMMITTEE (non-budget items) met in regular session on October 28, 2002, and recommends the following motions:

**Land Conservation Subcommittee**

1. Thursday's Note (October 17, 2002). Receive and place on file.
2. Wisconsin Land and Water Conservation Association LWCB Election Policy and WLWCA Resolutions Update. Receive and place on file.
3. Director's report. (No report.)

**Planning, Development and Transportation Committee**

1. Review minutes of:
  - a) Harbor Commission (8/12/02).
  - b) Solid Waste Board (9/16/02).
  - c) Land Information Office Committee (10/16/02).Receive and place on file items a-c.
2. Reappointment of Chuck Rhyner, Mike Strenski and Henry Krueger to Solid Waste Management Board. To table. Ayes: 4(Daul, Lund, Vanden Plas, Van Deurzen); Nays: 1 (Haefs). Motion Carried. See Appointments November County Board.
3. Reappointment of Lynn Schwarm and Mike Hronek to Land Information Office Board. Committee approved. See Appointments November County Board.
4. Highway – Communication from Supervisor Tom Lund regarding: Request that Highway “J” in the Town of Suamico be reviewed for possible repairs. Refer to staff on County “J” in Suamico.
5. Airport – Director's report. No action.
6. Port and Solid Waste – Request for easement by Koch Materials Company. (Referred back from October County Board.) Grant easement for Koch Materials. Ayes: 4 (Lund, Vanden Plas, Daul, Haefs); Nays: 1 (Van Deurzen). Motion Carried.
- 7.\*\* Port and Solid Waste – Communication from Supervisor Zima requesting that Brown County change its ordinances to require that all actions of the Solid Waste Board be reported out to the Brown County Board for final approval. (Referred from October County Board.) Refer to Corporation Counsel to develop the legal language that will require the Solid Waste Board to report out all decisions to the Brown County Board for final approval.
- \*\* COUNTY BOARD REFERRED ITEM #7 TO CORPORATION COUNSEL ON NOVEMBER 12, 2002.
8. Port and Solid Waste – Discussion and review of Tri-County Waste agreement and possible action. Receive and place on file.

9. Port and Solid Waste – Review of Solid Waste Board contingency fund for possible inclusion/action regarding the budget. Address this item with Port and Solid Waste Budget items. (See #4a on Planning, Development and Transportation Budget report.)
10. Port and Solid Waste – Director’s report. Receive and place on file.
11. Audit of Bills. (No bills present.) Place October bills on December’s meeting.

A motion was made by Supervisor Antonneau and seconded by Supervisor Nicholson to adopt. Supervisor Lund requested item #7 be taken separately. The remainder of the report was adopted on a voice vote.

Item #7 -- Communication from Supervisor Zima requesting that Brown County change its ordinances to require that all actions of the Solid Waste Board be reported to the County Board for final approval. (Was referred to Corporation Counsel to develop the legal language that will require the Solid Waste Board to report out all decisions to the County Board for final approval.)

A motion was made by Supervisor Lund and seconded by Supervisor Daul to “refer to Corporation Counsel to develop the legal language that will require the Solid Waste Board to report out all decisions to the Brown County Board for final approval.” Vote taken.

Ayes: Graves, Nicholson, Schmitt, Miller, Haefs, Hansen, Kaye, Zima, Evans, Vander Leest, Johnson, Vanden Plas, Daul, Van Deurzen, Moynihan, Schadewald, Simons, Lund, Fewell

Nays: Antonneau, Kuehn, Collins, Fleck, Clancy, Watermolen

Abstain: Marquardt

Total Ayes: 18                      Total Nays: 6                      Abstained: 1

Motion carried.

Approved by: \s\ Nancy J. Nusbaum, County Executive                      Date: 12/2/2002

**No. 9h -- REPORT OF PUBLIC SAFETY COMMITTEE OF OCTOBER 28, 2002**  
**(non-budget items)**

TO THE MEMBERS OF THE BROWN COUNTY  
BOARD OF SUPERVISORS

Ladies and Gentlemen:

The PUBLIC SAFETY COMMITTEE met in regular session (**non-budget items**) on October 28, 2002, and recommends the following motions:

1. Review minutes of:
  - a) Metro Services Subcommittee (9/27/02).
  - b) Emergency Medical Services Council (10/2/02).Receive and place on file.
2. Circuit Courts – Communication from Brown County Courthouse Security Committee Chair, Gary Wickert, regarding: Courthouse Access. (Held from previous meeting.) Deny request for any further courthouse security.
3. Public Safety Communications – Director’s report. Receive and place on file.
4. Sheriff – Jail population and overtime report. Receive and place on file.
5. Sheriff – Request for Budget Transfer: Increase in Expenditures with Offsetting Increase in Revenue: Law Enforcement Block Grant (LLEBG) for new police dog (K-9) and related training plus surveillance equipment (\$12,857). Approve.

6. Sheriff's report. Approve.
7. Audit of bills. (No bills present.)

A motion was made by Supervisor Watermolen and seconded by Supervisor Kaye to adopt. Voice vote taken. Motion carried unanimously with no abstentions.

Approved by: \s\ Nancy J. Nusbaum, County Executive Date: 12/2/2002

**No. 10 -- RESOLUTIONS, ORDINANCES**

A motion was made by Supervisor Zima and seconded by Supervisor Schmitt to take voice vote on the following ordinances and resolutions if it's a majority. Voice vote taken. Motion carried unanimously with no abstentions.

**No. 10a -- ORDINANCE REGARDING: TO AMEND SECTION 3.01 OF THE BROWN COUNTY CODE RELATIVE TO AWARD OF BID CONTRACTS**

THE BROWN COUNTY BOARD OF SUPERVISORS DOES ORDAIN AS FOLLOWS:

Section 1 -- Section 3.01 of the Brown County Code of Ordinances is hereby amended to read as follows:

3.01 PUBLIC WORKS PROJECTS. (1) Public Works, How Done. All public work undertaken by Brown County or any agency thereof, including any contract for the construction, repair, remodeling, or improvement of any public work, building, or furnishing of supplies or materials of any kind where the estimated cost of such work will exceed ~~\$20,000~~ \$25,000, shall be let by contract to the lowest responsible bidder. Any public work, the estimated cost of which does not exceed ~~\$20,000~~ \$25,000, once the funds have been provided by the County Board by either the budgetary or transfer process, shall be let by the ~~Committee, Commission, Board or Agency to whom the money has been appropriated without further action by the~~ County Board after Committee review. If the estimated cost of any public work is between \$5,000 and ~~\$20,000~~ \$25,000, the County shall give a Class 1 notice under Ch. 985, Stats., before it contracts for the work or shall contract with a person qualified as a bidder under ~~s.66.29(2); 66.0901(2)~~, Stats. A contract, the estimated cost of which exceeds ~~\$20,000~~ \$25,000 shall be let and entered into under ~~s.66.29; 66.0901~~, excepting that the County Board may by a three-fourths vote of all the members entitled to a seat, provide that any class of public work or any part thereof may be done directly by the County without submitting the same for bids. This subsection does not apply to highway contracts which the County Highway officials or employees are authorized by law to let or make (~~Sec. 59.08, Wis. Stats.~~) (Sec. 59.52 (29), Wis. Stats.)

(1)(a) Procedures for Change Orders to Public Works Contracts. Whenever it becomes necessary that a change order to a public works project contract by authorized on public work projects undertaken by Brown County or any agency thereof, the following procedures shall be utilized.

As provided in Sec. ~~59.08~~, 59.52(29), Stats., and Sec. ~~56.29~~ 66.0901, Stats., all public works contracts entered into by Brown County must be awarded to the lowest responsible bidder. In order to monitor any contract amendments causing changes in the contract price relating to change orders for work to be performed by the contractor selected, the Director of Facilities shall report all change orders to the relevant standing committee of the County Board of Supervisors. Those change orders which would change the cost of the public works project contract in excess of \$10,000.00 or 25% of the contract price of the public works project, whichever is less, must receive prior approval of such appropriate standing committee.

The County Executive shall have the authority to authorize change orders in emergency situations without prior approval of such appropriate standing committee but upon conferral with the County Board Chair and Chairman of the appropriate standing committee. In those situations where the public works project is governed by other specific statutory authority, the procedures set forth herein do not apply.

(b) Bid Modifications. When the County bids a public work, pursuant to Sec. ~~59.08~~, 59.52(29), Stats., and the low bidder wishes to increase its bid after the bids have been opened, the Administration Committee shall be informed of this request and shall consider the matter before a decision is made on awarding that portion of the bid.

(2) Public Emergencies. The provisions of subsection (1) above are not mandatory for the repair or reconstruction of public facilities when damage or threatened damage thereto creates an emergency, as determined by resolution of the County Board, in which the public health or welfare of the county is endangered. If an emergency occurs at such time as the County Board is not in session, then the County Executive shall have the authority to authorize emergency repairs until such time as the County Board convenes in regular or special session (Sec. ~~59.08~~, 59.52(29), Wis. Stats.).

(3) Prevailing Wage Rate. (a) The County Clerk shall obtain from the Wisconsin Department of Workforce Development the prevailing wage rate, hours of labor, and hourly basic pay rates for each trade or occupation required in any public work project by Brown County.

(b) All contractors or sub-contractors on any Brown County public works project shall pay the prevailing wage rates, including overtime, as determined by the State Department of Workforce Development, to all of their employees engaged on any such project.

(c) The Director of Facilities shall notify the County Clerk whenever a public work project begins or ends and the name of the contractors involved. Each contractor engaged upon a public work project shall file with the County Clerk within 10 days after the close of each week, a weekly or payroll period report of all employees engaged in such project. Such report shall be made in a form specified by the County Clerk.

(4) Penalty. Any person violating any provisions of this section may be required to forfeit not less than \$10 nor more than \$200. The failure to pay the required wage to an employee for any one week or part thereof, or the failure to file the report in any one week, shall be deemed a separate offense.

Section 2 - This ordinance shall become effective upon passage and publication.

Respectfully submitted,  
EXECUTIVE COMMITTEE

A motion was made by Supervisor Zima and seconded by Supervisor Antonneau to adopt. Supervisor Haefs had questions on procedure. Mark Keckeisen, Facilities Director, clarified \$10,000 changeover. Vote taken. Motion carried with Supervisor Marquardt abstaining

Approved by: _____	<u>\s\ Nancy J. Nusbaum, County Executive</u>	Date: 12/2/2002
Approved by: _____	<u>\s\ Darlene K. Marcelle, County Clerk</u>	Date: 12/2/2002
Approved by: _____	<u>\s\ Kenneth J. Simons, Board Chairman</u>	Date: 12/4/2002

**No. 10b -- ORDINANCE REGARDING: TO AMEND SECTION 3.06(5) OF THE BROWN COUNTY CODE RELATIVE TO SALE OF TAX DELINQUENT REAL ESTATE**

A motion was made by Supervisor Haefs and seconded by Supervisor Daul to adopt. A motion was made by Supervisor Marquardt and seconded by Supervisor Zima to refer this ordinance to Corporation Counsel. Vote taken. Motion carried unanimously with no abstentions to refer to Corporation Counsel.

**No. 10c -- ORDINANCE REGARDING: TO ESTABLISH SEC. 2.13(6) OF THE BROWN COUNTY CODE RELATIVE TO MEETINGS ON ELECTION DAY**

THE BROWN COUNTY BOARD OF SUPERVISORS DOES ORDAIN AS FOLLOWS:

Section 1 - Section 2.13(6) of the Brown County Code is hereby established to read as follows:

- (6) No County Board meeting nor any meeting of County committees, boards or commission, including standing committees, of Brown County government shall take place on any primary or general election date held in Brown County, unless an emergency is declared by the County Board Chair.

Section 2 - This ordinance shall become effective upon passage and publication.

Respectfully submitted,  
EXECUTIVE COMMITTEE



A motion was made by Supervisor Vanden Plas and seconded by Supervisor Johnson to adopt. Vote taken. Supervisors Zima, Haefs, Nicholson, Antonneau, Vander Leest, Collins, Daul, Evans, Simons and Graves voted nay. Motion carried.

Approved by: \s\ Nancy J. Nusbaum, County Executive Date: 12/2/2002

Approved by: \s\ Darlene K. Marcelle, County Clerk Date: 12/2/2002

Approved by: \s\ Kenneth J. Simons, Board Chairman Date: 12/4/2002

**No. 10d -- ORDINANCE REGARDING: TO AMEND SEC. 4.76 OF THE BROWN COUNTY CODE RELATIVE TO HOLIDAYS**

WHEREAS, several agreements with County bargaining units have now been completed for 2002-2003 contracts, thus establishing a pattern for those bargaining units which have not yet settled with the County for a new contract; and

WHEREAS, since a pattern has been established, the Human Resources Department recommends implementing the same changes for the Administrative group of employees that have been implemented for the bargaining units since this would also further strengthen the bargaining pattern that has been established.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that it hereby approves the changes suggested by Human Resources as follows:

1. Eliminated the BASIC Plan effective 1-1-03. All language referencing the BASIC Plan shall be removed from the Administrative Code. PPO would be referenced.
2. Effective 1-1-03, amend the premium contributions to 5% on all plans for both single and family coverage options (currently only the family PPO has a 5% premium contribution. All other plans have no premium contributions).
3. Amend the remaining plans effective 1-1-03 as follows:
  - Amend nervous and mental coverage to be the same as that of current PPO language to include transitional care.
  - Modify the current physical therapy precertification requirements to require precertification when outpatient therapy in excess of 10 visits is anticipated.
  - Add \$25 penalty for non-emergency use of the Emergency Room in the HSP Plan.
  - Implement a three tier Rx formulary to replace the existing Rx benefits.
4. Add one personal day; and

THE BROWN COUNTY BOARD OF SUPERVISORS DOES ORDAIN AS FOLLOWS:

Section 1 - Section 4.76 of the Brown County Code is hereby amended as follows:

4.76 HOLIDAYS. Holidays shall be granted to regular full and part-time employees eligible for benefits with full payment in accordance with the adopted schedule. Employees who have been employed for a period of thirty (30) days shall receive a full day's pay for the following holidays: New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day and Christmas Day. In addition to these holidays, the last half of the workday (4 hours) of

Christmas Eve, New Year's Eve and Good Friday shall also be observed as holidays with pay. In addition to the above-mentioned holidays, ~~three (3)~~ four (4) personal days shall also be observed as a holiday, to be taken as mutually agreed upon between the employee and supervisor.

Section 2 - This ordinance shall become effective upon passage and publication.

Respectfully submitted,  
EXECUTIVE COMMITTEE

A motion was made by Supervisor Clancy and seconded by Supervisor Vanden Plas to adopt. Vote taken. Supervisors Evans and Zima voted nay. Motion carried.

Approved by: <u>\s\ Nancy J. Nusbaum, County Executive</u>	Date: 12/2/2002
Approved by: <u>\s\ Darlene K. Marcelle, County Clerk</u>	Date: 12/2/2002
Approved by: <u>\s\ Kenneth J. Simons, Board Chairman</u>	Date: 12/4/2002

**No. 10e -- RESOLUTION REGARDING: AUTHORIZING RECLASSIFICATION OF A COMMUNITY TREATMENT PROGRAM WORKER – PAYEE SERVICES IN THE DEPARTMENT OF HUMAN SERVICES**

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE  
BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, the Human Resources Department has received a reclassification request from the Department of Human Services, that being to reclassify a Community Treatment Program Worker – Payee Services position; and

WHEREAS, the Human Resources Department has spent considerable time and effort to review and research this classification and, based on that research, is recommending that the Community Treatment Program Worker – Payee Services position be reclassified to the title of Account Clerk III/Budget Counselor in the Payee Services Department of Human Services, with an estimated annual fiscal impact of \$2,328 and a retroactive wage impact to August 9, 1999 in the amount of \$9,813.85.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that it hereby approves of the reclassification request described above, to be effective as soon as this reclassification can reasonably be implemented.

Respectfully submitted,  
HUMAN SERVICES COMMITTEE  
EXECUTIVE COMMITTEE

## CITY OF GREEN BAY/BROWN COUNTY HUMAN RESOURCES MEMO

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TO: Jim Kalny  
Human Resources Director  
FROM: Debbie Klarkowski  
Human Resource Analyst  
SUBJECT: Diane Rabideau – Community Treatment Program Worker-Reclassification Request

I. Request: On August 6, 1999 the Human Resources Department received a request from Diane Rabideau to review and reclassify her position of Community Treatment Worker – Payee Services.

II. Research Completed:

- A. Discussion with incumbent, Diane Rabideau, Community Treatment Worker – Payee Services – Human Services
- B. Discussion with Pat Everard, Protective Payee and Benefits Supervisor and direct Supervisor of the Community Treatment Worker Position
- C. Review of the position description questionnaire (PDQ) for the position
- D. Review of the other position descriptions in Local 1901 Union and other represented positions.

III. Discussion:

Through discussions with the incumbent, the basis for this reclass is that since 1996, the incumbent no longer functions as a Community Treatment Program Worker. The position has evolved from providing direct client services 100% of the time to 50% assistance with payee services and 50% direct client services to 100% payee service responsibilities. The incumbent's supervisor, Ms. Everard agrees Ms. Rabideau no longer performs duties associated with the Community Treatment Program Worker and in Ms. Everard's absence, the incumbent assumes lead-worker responsibilities for the department.

Ms. Rabideau was hired in 1986 as a part-time Community Treatment Program Worker in Human Services. A Community Treatment Program Worker provides various social services to assist chronically mentally ill clients with managing practical problems in daily living. This position will provide regular assistance to clients in learning and maintaining adequate activities of daily living skills, such as general hygiene, cooking and cleaning skills, and the ability to effectively get along with others. Regular visits are made to the client assuring doctor appointments are kept; prescribed medications are taken regularly, and house cleanliness along with problem solving issues clients dealing with in order to maintain living in the community.

The knowledge, skills, and abilities required in the position are: effective interpersonal skills, the ability to work independently, accurate and detailed record keeping, and the ability to problem solve, educate, and be an advocate for the client.

In 1993, Ms. Rabideau's supervisor requested a decrease in her community support caseload and an increase in her responsibilities in payee services. The most significant

change occurred in 1996 when fifty-five clients placed in group homes were referred to payee services for money management from the Mental Health Center and twenty clients were referred from Bay Alternate Care. It was at this time Ms. Rabideau's responsibilities became 100% payee services.

The Payee Services Department consists of a Payee and Benefits Supervisor, one full time and one part time Account Clerk I/Budget Counselors, one full time Clerk Typist I, a part time Account Clerk I, and one part time Community Treatment Program Worker. The Clerk Typist I perform receptionist duties and provide clerical support to Payee Services. An Account Clerk I/Budget Counselor will manage a client caseload, providing budget-counseling services. A review of current responsibilities follows.

Ms. Rabideau provides money management services for two hundred fifteen chronically mentally ill clients placed in adult family care homes or living independently in and out of Brown County. She acts as a lead-worker within the payee services staff. Ms. Rabideau is assigned the most challenging clients within payee services, those associated with the following programs, alcohol and drug abuse program (AODA), developmentally disabled (CIP), and the mentally ill in-group homes (CMI). These programs are the most challenging due to the type of disability, the clients lack of communication skills, and the broad scope of people required to interact with.

The social worker will present a new client to a payee services budget counselor. Ms. Rabideau establishes a monthly budget by reviewing and analyzing the client's bills. She ensures payments are current, if not she negotiates with collection agencies establishing a new payment plan. A client's earned income is monitored and Ms. Rabideau will research additional benefits a client may be eligible for, complete appropriate paperwork, and submit the required paperwork. Monthly bills are monitored for changes and reported to the required agencies.

Ms. Rabideau works closely with the client's family, group home managers, and social workers. If a client is evicted or moving, Ms. Rabideau works closely with the social worker analyzing the financial impact, coordinating service stoppage for telephone, cable, electric bills, and assisting with new placement. New placement includes coordinating service hook-ups, and working with the new landlord determining the client's ability to pay, and securing the security deposit. Ms. Rabideau communicates with group home managers regarding questions or concerns, money requests and the ongoing management and distribution of the client's money. She may assist a client's family with understanding a client's financial situation, distribution of money, and offer alternatives to the situation.

For client's placed outside of Brown County Ms. Rabideau works closely with a social workers and will travel to meet the client to establish a monthly budget and ensure that monthly allowance checks are sent to the client timely.

For clients placed in-group home care, Ms. Rabideau calculates the monthly cost of care. This includes monitoring the contracts regarding group home costs and reviewing the contract for an understanding of remedial cost, which she will use to determine what can be used for medically needy care. This also includes applying for medical assistance or other assistance when appropriate. Calculating cost of care requires gathering

information from case managers and group home staff, reviewing where check receipts are, and reviewing incoming bills to determine if it's deductible from cost of care. She will instruct group home staff and a client's family on eligible items. After the information is gathered and reviewed, she will determine client share verses county CMI budget share using an excel spreadsheet. This is done for two hundred fifteen clients monthly.

In the absence of Ms. Rabideau's supervisor, she assumes full responsibility for assigning workload to payee services staff and responding to emergencies. She will train employees in methods and procedures, check and approve work, and provide recommendations regarding employee performance. She has authority to authorize checks to be written and sign checks. The payee services department has responsibility for over one million dollars monthly of client funds. Ms. Rabideau will interpret and provide guidance to other payee services employees in application of department policies and procedures, funding sources, social security guidelines and medical assistance. Ms. Rabideau oversees petty cash funds. Ms. Rabideau will assist the supervisor in data collection for special projects and prepares a variety of confidential reports. The Community Treatment Program staff looks to Ms. Rabideau as a resource for funding sources for clients to obtain additional benefits.

IV. Job Analysis:

This position provides money management services to two hundred fifteen chronically mentally ill clients. Ms. Rabideau will calculate and convey financial information for payment of client monthly expenses. This includes establishing a budget and weekly allowance for the client, negotiating with collection agencies on late payments and establishing a new payment schedule, and researching and applying for additional benefits on the client's behalf. As the clients financial status changes this position is required to report the changes to various agencies. Knowledge of various funding sources such as Medicare, Social Security, and mental health resources are required to obtain appropriate benefits on the client's behalf, as well as being knowledgeable in accounting methods and procedures. The position will make independent decisions for the clients as it relates to their financial status. Client's in-group homes require more assistance than clients in independent living situations because of the limited amount of finances they have.

Ms. Rabideau works closely with those chronically mentally ill clients, their families, various community resources, and group home managers. This position is assigned the most challenging clients within payee services, requiring an individual with a high level of skill in communications. Coordination of financial meetings with family members, case managers for the purpose of problem solving financial issues and providing information of the allocation of the client's money is coordinated in this position. This position will initiate contact with financial institutions, lawyers, and credit agencies to obtain and provide financial information and advice on a client's financial situation.

Each client is unique and his/her needs are different. Guidelines are established, but need to be analyzed as each client is presented. This requires a high level of independent judgment. Records are kept for each client requiring the ability to devise and implement a record keeping system.

Ms. Rabideau calculates monthly cost of care for two hundred fifteen group home clients. The data retrieving process is lengthy and detailed involving reviewing and analyzing incoming bills, determining if the bills are deductible from the monthly cost of care. Knowledge of group home contracts is required for an understanding of remedial cost, which is used to determine benefits for medically needy care or other medical assistance. Once the information is gathered and analyzed the client's share is calculated. Ms. Rabideau uses an excel spreadsheet to track and calculate the cost of care. Accuracy is imperative in calculating the cost of care because the client's allowable work income must be accurate or the amount paid to Human Services CMI budget would be impacted. Maintaining accurate records is critical in this position as is knowledge of computer spreadsheets. Ms. Rabideau's experience has allowed her to create spreadsheets for calculating cost of care and other spreadsheets for use by payee services.

Ms. Rabideau performs lead-worker duties and is a resource to the payee services staff. Ms. Rabideau has been in the Payee Services area since 1986 and has gained a lot of knowledge in the area and is a valuable asset to the department. In the absence of the Protective Payee Supervisor, Ms. Rabideau will assign work to staff and check the work of two Account Clerk I – Budget Counselor's and a Clerk Typist I. Ms. Rabideau acts as a group leader daily interpreting guidelines and answering questions for other payee services and Case Manager. She is knowledgeable in numerous community resources, available funding sources, and departmental policies and procedures.

In this position, Ms. Rabideau trains and instructs staff on procedures and provides input on performance to the Protective Payee and Benefits Supervisor. Because of her experience in the payee services department, Ms. Rabideau will monitor client's behavior in the office and may intervene if a client becomes loud and angry. This position has authority to obtain client funds upon request authorize and sign checks. The Payee Services department is responsible for one million dollars in client funds monthly. This position oversees petty cash funds, completes payee purchase orders, monitors department expenditures for activity programs, and verifies receipts of purchased items, records, and forwards to accounting the monthly activity funds. Additionally this position assists the Protective Payee and Benefits Supervisor in special projects by data collection and in report preparation.

Significant job changes have occurred and the position requires some additional knowledge, skills and abilities. This position requires an associate degree, two years experience in the human service field, and previous accounting experience. The duties as outlined above require an individual to have the ability to exercise independent judgment in establishing a client's budget and allowance, have knowledge on a variety of funding sources and community resources as well as departmental policies and procedures. An individual in this position will need to work independently and be able to make decisions regarding client's funds in determining appropriate funding sources, calculating cost of care, and negotiating with collection agencies.

V. Comparison to other positions:

It is apparent the duties in the position of the Community Treatment Program Worker are outside the scope of the current position description and a reclassification is warranted. There are only two positions in Local 1901 contract that are somewhat similar to this position. The position being an Account Clerk I – Budget Counselor in the Payee

Services Department and Account Clerk II. The Account Clerk I position is not a comparison as the duties being performed by Ms. Rabideau are beyond the scope of the Account Clerk I – Budget Counselor position description. Therefore, the position will be evaluated against the Account Clerk II position in the Local 1901 and the Account Clerk III in the Courthouse Contract.

### **Account Clerk II**

An Account Clerk II performs varied and increasingly responsible bookkeeping, basic accounting, reporting, and related duties involving the maintaining of records and processing documents related to financial transactions, calling for independent judgment, initiative and specialized knowledge in carrying out established procedures or applying laws and regulations. The Account Clerk II performs receptionist and/or counter duties answering inquiries regarding departmental policies and regulations and will verify, tabulate, and record invoices, checks, vouchers, receipts and other financial documents. The position requires knowledge of general office procedures and basic accounting practices. Additionally the position requires the ability to perform data entry functions and the ability to utilize a computer and required software. Where some of the knowledge, skills and abilities are similar to this position, it does not reflect the lead-worker duties described in this position. Therefore the Account Clerk II is not a comparison.

### **Account Clerk III**

An Account Clerk III performs responsible accounting duties of a highly specialized nature which involves maintaining records and processing documents related to financial transactions. An Account Clerk III may supervise, train, and instruct office staff. The duties performed in this position require individual judgment, initiative, and highly specialized knowledge in carryout out established procedures or applying laws and regulations. An Account Clerk III will independently compile data and make various reports in conformance with established regulations, with work with data processing department in implementing programs for computerizing procedures. The Account Clerk III will explain accounting and financial procedures to other employees and the public. An associate degree in accounting plus two years of responsible accounting experience is required in the Account Clerk III position. These are similar duties and requirements to those required of Ms. Rabideau's position.

## **VI. Recommendations:**

This position is performing duties beyond the Community Treatment Program Worker position description and does require additional knowledge, skills and abilities beyond the classification as outlined above. It is recommended that one Community Treatment Program Worker be reclassified with the title of Account Clerk III/Budget Counselor in the Payee Services Department of Human Services. The position description should be updated to reflect the position's responsibilities.

Per the memorandum of understanding titled Job Analysis Procedure in the Local 1901 contract, the recommendation is to be retroactive to the original date of the written request, which is August 9, 1999.

Current wage difference: Community Treatment Program Worker	\$13.6518
Account Clerk III	<u>\$15.1444</u>
<b>Difference</b>	<b>\$ 1.4926</b>

Estimated fiscal impact: \$2,328.46

Retroactive wages from August 9, 1999.

	Community Treatment Program Worker	Account Clerk III	Difference	Back Wages
Wage Rate 1999	12.4462	13.8121	1.3659	\$ 1,130.03
Wage Rate 2000	12.8196	14.2265	1.4069	\$ 3,373.30
Wage Rate 2001	13.2542	14.7033	1.4491	\$ 3,490.56
Wage Rate 2002	13.6518	15.1444	1.4926	\$ 1,819.96
			<b>TOTAL</b>	<b>\$ 9,813.85</b>

A motion was made by Supervisor Fewell and seconded by Supervisor Kuehn to adopt. Vote taken. Motion carried unanimously with no abstentions.

Approved by: \s\ Nancy J. Nusbaum, County Executive Date: 12/2/2002

**No. 11 -- Such other matters as authorized by law. None.**

**No. 12 -- Bills over \$10,000 for periods ending November 4, 2002.**

A motion as made by Supervisor Watermolen and seconded by Supervisor Vanden Plas to pay the bills. Vote taken. Motion carried.

### **BROWN COUNTY BOARD OF SUPERVISORS BUDGET SESSION**

**No. 13 -- REVIEW OF 2003 BUDGET AND BUDGET RECOMMENDATIONS BY STANDING COMMITTEES**

**(1) Administrative Salaries and Fringe Benefits for 2003.**

There are 1698 Full Time Employees; 280 Full Time Administrative Employees; this would affect 225 employees.

A motion was made by Supervisor Zima and seconded by Supervisor Evans **“that we freeze administrative salaries at 2003 revised budget levels reducing salary expense by \$796,445; fringe benefit expense by \$327,444 and putting all positions below the plan on step 1 of the plan for a cost of \$164,767.”**

A motion was made by Supervisor Schadewald and seconded by Supervisor Kuehn for a separation on Supervisor Zima’s motion. Voice vote taken. Motion carried.

A motion was made by Supervisor Schmitt and seconded by Supervisor Collins **“to amend Supervisor Zima’s motion to reduce increase for 2003 to 2% over 2002 salaries resulting in a tax levy reduction of \$631,036.”**

A motion was made by Supervisor Lund to amend Supervisor Zima’s motion by changing the increase to 1.6% increase. Supervisor Lund’s motion did not receive a second.



Vote taken on Supervisor Schmitt's amendment to Supervisor Zima's motion of a 2% increase in salaries over 2002 rate. Vote taken.

Ayes: Schmitt, Hansen, Evans, Kuehn, Collins, Daul, Fleck, Clancy, Moynihan, Schadewald, Lund, Fewell

Nays: Antonneau, Graves, Nicholson, Miller, Haefs, Kaye, Zima, Vander Leest, Johnson, Vanden Plas, Marquardt, Van Deurzen, Watermolen, Simons

Total Ayes: 12 Total Nays: 14

Supervisor Schmitt's amendment to Supervisor Zima's motion failed.

Return to separation of Supervisor Zima's motion. Chairman Simons explained the first vote is on part one of the motion to freeze the administrative salaries at the 2002 revised budget levels reducing salary expense by \$796,445. Vote taken.

Ayes: Antonneau, Graves, Nicholson, Schmitt, Miller, Haefs, Zima, Evans, Vander Leest, Johnson, Daul, Van Deurzen, Moynihan, Simons

Nays: Hansen, Kaye, Vanden Plas, Kuehn, Collins, Marquardt, Fleck, Clancy, Watermolen, Schadewald, Lund, Fewell

Total Ayes: 14 Total Nays: 12

Motion carried on Part I of Supervisor Zima's motion.

Chairman Simon's explained the second part of the vote is on fringe benefit expense being cut by \$327,444 and putting all positions below the plan on step 1 of the plan for a cost of \$164,767. Vote taken.

Ayes: Antonneau, Graves, Nicholson, Schmitt, Miller, Haefs, Hansen, Kaye, Zima, Evans, Vander Leest, Johnson, Vanden Plas, Kuehn, Collins, Marquardt, Daul, Van Deurzen, Fleck, Clancy, Moynihan, Watermolen, Schadewald, Simons, Lund, Fewell

Total Ayes: 26

Motion carried unanimously for part 2 of Supervisor Zima's motion.

A motion was made by Supervisor Marquardt and seconded by Supervisor Collins **"to reconsider the motion of 2% cost of living raise for all employees."** Vote taken.

Ayes: Schmitt, Hansen, Kaye, Kuehn, Collins, Marquardt, Daul, Fleck, Clancy, Moynihan, Watermolen, Schadewald, Lund, Fewell

Nays: Antonneau, Graves, Nicholson, Miller, Haefs, Zima, Evans, Vander Leest, Johnson, Vanden Plas, Van Deurzen, Simons

Total Ayes: 14 Total Nays: 12

Motion carried to reconsider 2% raise for employees.

A motion was made by Supervisor Lund and seconded by Supervisor Marquardt **"to amend Supervisor Marquardt's motion to implement a 1.6% across the board pay raise for administrative employees."** Vote taken.

Ayes: Hansen, Kaye, Vanden Plas, Kuehn, Collins, Marquardt, Daul, Fleck, Clancy, Moynihan, Watermolen, Schadewald, Lund, Fewell

Nays: Antonneau, Graves, Nicholson, Schmitt, Miller, Haefs, Zima, Evans, Vander Leest, Johnson, Van Deurzen, Simons

Total Ayes: 14 Total Nays: 12

Motion carried to implement 1.6% pay raise for administrative employees.

Approved by: \s\ Nancy J. Nusbaum, County Executive Date: 12/2/2002

No. 13a -- **REPORT OF ADMINISTRATION COMMITTEE OF OCTOBER 31, 2002**  
**(budget items)**

TO THE MEMBERS OF THE BROWN COUNTY  
BOARD OF SUPERVISORS

Ladies and Gentlemen:

The ADMINISTRATION COMMITTEE met in regular session (**budget items**) on October 31, 2002, and recommends the following motions:

1. **Clerk** – Review of 2003 department budget (page 49).
  - a. Set the salary for the Chief Deputy Clerk at \$41,894. Ayes: 2 (Miller, Graves); Nays: 3 (Schadewald, Hansen, Marquardt). Motion Failed.
  - b. Approve the Clerk's budget. Ayes: (Schadewald, Hansen, Marquardt); Nays: 2 (Miller, Graves). Motion Carried.
2. \* **Corporation Counsel** – Review of 2003 department budget (page 65).
  - a. Set the salaries at the following amounts: Corporation Counsel - \$84,163; Assistant Corporation Counsel - \$71,262; Lead Staff Attorney - \$63,444; First Staff Attorney - \$53,092; Second Staff Attorney - \$53,092; Third Staff Attorney - \$53,092; Fourth Staff Attorney - \$53,092; Child Support Administrator - \$48,789; KIDS Program Coordinator - \$41,894; Child Support Supervisor - \$39,554; Full-Time Administrative Secretary - \$34,913; Part-time Administrative Secretary - \$19,745. Ayes: 2 (Miller, Graves); Nays: 3 (Schadewald, Hansen, Marquardt). Motion Failed.

\* Corporation Counsel Budget – Deleted \$750.00 – Other Miscellaneous. This change was made to this individual budget as per the County Board at their Budget Meetings of November 12<sup>th</sup> and November 18<sup>th</sup>.

  - b. Approve Corporation Counsel's budget. Ayes: 3 (Schadewald, Hansen, Marquardt); Nays: 2 (Miller, Graves). Motion Carried.
3. \*\* **Facility Management** – Review of 2003 department budget (page 83).
  - a. The non-union salaries remain at the present level. Ayes: 2 (Miller, Graves); Nays: 3 (Schadewald, Hansen, Marquardt). Motion Failed.
  - b. Approve Facility Management's budget. Ayes: 3 (Schadewald, Hansen, Marquardt); Nays: 2 (Miller, Graves). Motion Carried.

\*\* Facility Management – Salaries and Fringe Benefits – Freeze \$20,000 for Document Specialist Position. This change was made to this individual budget as per the County Board at their Budget Meetings of November 12<sup>th</sup> and November 18<sup>th</sup>.
4. \*\*\* **Department of Administration** – Review of 2003 department budget (page 21).
  - a. Set the Department of Administration's salaries at the previous year's rate. Ayes: 2 (Miller, Graves); Nays: 3 (Schadewald, Hansen, Marquardt). Motion Failed.
  - b. Approve Department of Administration's budget. Ayes: 3 (Schadewald, Hansen, Marquardt); Nays: 2 (Miller, Graves). Motion Carried.

\*\*\* Information Services – Salaries and Fringe Benefits – Freeze Network Support Specialist for a savings of \$30,964 (1/2 year). This change was made to this individual budget as per the County Board at their Budget Meetings of November 12<sup>th</sup> and November 18<sup>th</sup>.

5. \* **Treasurer** – Review of 2003 department budget (page 113).
- a. Increase the tax certification fee to two dollars. Unanimous.
  - b. Raise the cost of the microfiche copies of tax bills to five dollars and the printed original tax bills to two dollars. Ayes: 3 (Marquardt, Miller, Graves); Nays: 2 (Hansen, Schadewald). Motion Carried.
  - c. Raise the cost of delinquent tax reports and other land records tax reports from \$20 to \$25. Ayes: 2 (Graves, Miller); Nays: 3 (Schadewald, Hansen, Marquardt). Motion Failed.
  - d. Hold the salaries for non-union employees to the 2002 budget amount. Ayes: 2 (Miller, Graves); Nays: 3 (Schadewald, Hansen, Marquardt). Motion Failed.
  - e. Approve Treasurer's budget. Ayes: 3 (Schadewald, Hansen, Marquardt); Nays: 2 (Miller, Graves). Motion Carried.
- \* Treasurer – Add \$60,103 to Miscellaneous Revenues for Outstanding Unclaimed Checks. This change was made to this individual budget as per the County Board at their Budget Meetings of November 12<sup>th</sup> and November 18<sup>th</sup>.
6. **Human Resources** – Review of 2003 department budget (page 97).
- a. Strike the entry for Brown County Bar Association dues (\$75) and Wisconsin Bar Dues (\$450). Ayes: 2 (Graves, Miller); Nays: 3 (Schadewald, Hansen, Marquardt). Motion Failed.
  - b. Reduce the total dues and memberships from \$2,380 to \$2,000. Ayes: 4 (Schadewald, Hansen, Miller, Graves); Nays: 1 (Marquardt). Motion Carried.
  - c. Set the non-union salaries at the 2002 budget rate. Ayes: 2 (Miller, Graves); Nays: 3 (Schadewald, Hansen, Marquardt). Motion Failed.
  - d. Approve Human Resources' budget. Ayes: 3 (Schadewald, Hansen, Marquardt); Nays: (Miller, Graves). Motion Carried.

### **Year 2003 Nondivisional Budgets Review**

- 7. Debt Service Fund (page 570). Approve.
- 8. Capital Projects Reserve Fund (page 574). Approve.
- 9. Capital Projects Bonding (page 575). Approve.
- 10. Capital Projects Funds (page 577). Approve.
- 11. Taxes and Special Revenues (page 580). Approve.
- 12. Trust, Agency Special Revenue and Certain Internal Services Funds (page 581). Approve.

A motion was made by Supervisor Antonneau and seconded by Supervisor Graves to adopt.

A motion was made by Supervisor Evans to dissolve 2003 Budget Internships. This motion did not receive a second.

A motion was made by Supervisor Marquardt and seconded by Supervisor Vanden Plas to adopt the Administration Committee's budget. Vote taken. Motion carried with Supervisors Schmitt, Evans and Hansen voting nay.

At this time discussion took place regarding the Museum.

### **Corporation Counsel**

A motion was made by Supervisor Vander Leest and seconded by Supervisor Miller **“to cut the following items from the Corporation Counsel Budget: \$30.00 – Bar Association; \$300.00 – Wisconsin Statutes; \$750.00 – Miscellaneous Office Furniture; \$1000.00 – Ethics Board; and \$5000.00 – Claim Grievance Settlements.”**

A motion was made by Supervisor Schadewald for a separate vote on all five of Supervisor Vander Leest's budget cuts. Voice vote taken on separation. Motion carried.

\$30.00 – Bar Association -- Supervisor Vander Leest withdrew his motion after receiving additional information.

\$300.00 – Wisconsin Statutes –

Ayes: Nicholson, Miller, Haefs, Vander Leest, Moynihan, Simons

Nays: Antonneau, Graves, Schmitt, Hansen, Kaye, Zima, Evans, Johnson, Vanden Plas, Kuehn, Collins, Marquardt, Daul, Van Deurzen, Fleck, Clancy, Watermolen, Schadewald, Lund, Fewell

Total Ayes: 6 Total Nays: 20

Motion defeated to delete \$300.00 for Wisconsin Statutes from the budget.

\$750.00 – Miscellaneous Office Furniture –

Ayes: Antonneau, Graves, Nicholson, Schmitt, Miller, Haefs, Zima, Evans, Vander Leest, Daul, Van Deurzen, Moynihan, Simons, Lund

Nays: Hansen, Kaye, Johnson, Vanden Plas, Kuehn, Collins, Marquardt, Fleck, Clancy, Watermolen, Schadewald, Fewell

Total Ayes: 14 Total Nays: 12

Motion carried to delete \$750.00 for Miscellaneous Office Furniture from the budget.

\$1,000.00 – Ethics Board –

An amendment to Supervisor Vander Leest's motion was made by Supervisor Schadewald and seconded by Supervisor Zima **“to move the \$1,000 from the Ethics Board to County Board Budget.”** Voice vote taken. Motion carried unanimously with no abstentions.

\$5,000.00 – Claim Grievance Settlements –

A motion was made by Supervisor Zima and seconded by Supervisor Haefs to decrease the \$5,000 to \$2,000.

After much discussion, Supervisor Zima withdrew his motion.

Vote taken on Supervisor Vander Leest's motion to delete \$5,000.00.

Ayes: Nicholson, Miller, Vander Leest, Simons

Nays: Antonneau, Graves, Schmitt, Haefs, Hansen, Kaye, Zima, Evans, Johnson, Vanden Plas, Kuehn, Collins, Marquardt, Daul, Van Deurzen, Fleck, Clancy, Moynihan, Watermolen, Schadewald, Lund, Fewell

Total Ayes: 4 Total Nays: 22

Motion defeated to remove \$5,000.00 for Claim Grievance Settlements from the budget.

**Facilities Management**

A motion was made by Supervisor Graves and seconded by Supervisor Miller **“to freeze the vacant Document Specialist position (salary and benefits total \$42,736) and reduce the price for a snow blower by \$1,000.00.”**

A request was made by Supervisor Collins to vote separately on the snow blower and document specialist position.

Snow blower -- Chairman Simons explained a yes vote is to delete \$1,000 from the budget; a no vote would keep it at \$3,000.

Ayes: Graves, Nicholson, Miller, Haefs, Zima, Evans, Vander Leest, Daul, Moynihan, Simons

Nays: Antonneau, Schmitt, Hansen, Kaye, Johnson, Vanden Plas, Kuehn, Collins, Marquardt, Van Deurzen, Fleck, Clancy, Watermolen, Schadewald, Lund, Fewell

Total Ayes: 10 Total Nays: 16

Motion defeated to reduce the snow blower budget by \$1,000.00.

Vacant Document Specialist Position -- Vote on second portion of Supervisor Graves motion **“to freeze the vacant position.”**

Ayes: Antonneau, Graves, Nicholson, Schmitt, Miller, Haefs, Zima, Evans, Vander Leest, Daul, Van Deurzen, Moynihan, Simons, Lund

Nays: Hansen, Kaye, Johnson, Vanden Plas, Kuehn, Collins, Marquardt, Fleck, Clancy, Watermolen, Schadewald, Fewell

Total Ayes: 14 Total Nays: 12

Motion carried to freeze the vacant document specialist position (salary and fringe benefits) in the budget.

Supplies and Expense account --

A motion was made by Supervisor Evans and seconded by Supervisor Zima to reduce the Supplies and Expense account by \$15,000.00. An aye vote means to cut \$15,000. Vote taken.

Ayes: Antonneau, Graves, Nicholson, Miller, Haefs, Kaye, Zima, Evans, Vander Leest, Johnson, Daul, Van Deurzen, Moynihan, Simons

Nays: Schmitt, Hansen, Vanden Plas, Kuehn, Collins, Marquardt, Fleck, Clancy, Watermolen, Schadewald, Lund, Fewell

Total Ayes: 14 Total Nays: 12

Motion carried to cut \$15,000 from supplies and expense account in the Facilities Management budget.

A motion was made by Supervisor Collins and seconded by Supervisor Marquardt to put \$15,000 into "other miscellaneous" account. Vote taken.

Ayes: Vanden Plas, Collins, Marquardt, Fleck, Clancy, Watermolen, Schadewald

Nays: Antonneau, Graves, Nicholson, Schmitt, Miller, Haefs, Hansen, Kaye, Zima, Evans, Vander Leest, Johnson, Kuehn, Daul, Van Deurzen, Moynihan, Simons, Lund, Fewell

Total Ayes: 7 Total Nays: 19

Motion defeated to put \$15,000 into "other miscellaneous" account in budget.

**Department of Administration (Human Resources)**

A motion was made by Supervisor Evans and seconded by Supervisor Zima **"to cut in half the internship and co-op student hours for the 2003 budget, thus producing a reduction of \$177,100."**

Ayes: Nicholson, Zima, Evans, Simons

Nays: Antonneau, Graves, Schmitt, Miller, Haefs, Hansen, Kaye, Vander Leest, Johnson, Vanden Plas, Kuehn, Collins, Marquardt, Daul, Van Deurzen, Fleck, Clancy, Moynihan, Watermolen, Schadewald, Lund, Fewell

Total Ayes: 4 Total Nays: 22

Motion defeated to reduce the internship and co-op student hours in the budget.

A motion was made by Supervisor Vander Leest and seconded by Supervisor Schmitt **"to reduce the intern funds of \$40,000, for the year 2003."**

Ayes: Antonneau, Graves, Schmitt, Zima, Vander Leest, Moynihan, Simons

Nays: Nicholson, Miller, Haefs, Hansen, Kaye, Evans, Johnson, Vanden Plas, Kuehn, Collins, Marquardt, Daul, Van Deurzen, Fleck, Clancy, Watermolen, Schadewald, Lund, Fewell

Total Ayes: 7 Total Nays: 19

Motion defeated to delete \$40,000 from the intern fund in the budget.

A motion was made by Supervisor Kaye and seconded by Supervisor Fewell **"to delete \$2,000 from Professional Services."** Voice vote taken, motion passed with Supervisor Zima voting nay. Motion carried to delete \$2,000 from Professional Services in the budget.

A motion was made by Supervisor Antonneau and seconded by Supervisor Graves to adopt the Administration Committee budgets as amended. Voice vote taken. Motion carried to adopt the Administration Committee budgets as amended with Supervisors Schmitt, Hansen and Evans voting nay.

Approved by: \s\ Nancy J. Nusbaum, County Executive

Date: 12/2/2002

No. 13b -- **REPORT OF EDUCATION AND RECREATION COMMITTEE OF  
OCTOBER 24, 2002 (budget items)**

TO THE MEMBERS OF THE BROWN COUNTY  
BOARD OF SUPERVISORS

Ladies and Gentlemen:

The EDUCATION AND RECREATION COMMITTEE met in regular session (**budget items**) on October 24, 2002, and recommends the following motions:

1. **Golf Course:** Review of 2003 Department budget (page 367).
  - a. Approve an increase in the handicap fee from \$15 to \$18.
  - b. Approve Golf Course Budget and forward to County Board.
2. **Museum:** Review of 2003 Department budget (page 399).
  - a.\*\*\* Close the Museum everyday at 4 p.m., therefore, eliminating the equivalent dollar amount for cost of security in the building for special interest groups in the evenings. Ayes: 3 (Antonneau, Van Deurzen, Vander Leest); Nays: 2 (Johnson, Kuehn). Motion Carried 3-2.

\*\*\* Referred back to Education and Recreation Committee as per the County Board on November 12<sup>th</sup> and November 18<sup>th</sup> Budget meetings.

  - b. \* Reduce the Museum budget by \$82,070 by not filling the open positions of Recorder and Exhibit Technician. Ayes: 4 (Antonneau, Johnson, Van Deurzen, Vander Leest); Nays: 1 (Kuehn). Motion Carried 4-1.

\* Museum – Reinstated \$41,047 in Salaries and Fringe Benefits for an Exhibit Technician. This change was made to this individual budget as per the County Board at their Budget Meetings of November 12<sup>th</sup> and November 18<sup>th</sup>.

  - c. Approve the rest of the Museum Budget and forward to County Board.
3. **Library:** Review of 2003 Department budget (page 381).
  - a. \*\* Reduce Library Budget by eliminating the Bookmobile in the amount of \$60,332. Ayes: 3 (Antonneau, Van Deurzen, Vander Leest); Nays: 2 (Johnson, Kuehn). Motion Carried 3-2.

\*\* Library – Reinstated \$60,103 in various accounts for the Bookmobile. This change was made to this individual budget as per the County Board at their Budget Meetings of November 12<sup>th</sup> and November 18<sup>th</sup>.
4. **Parks:** Review of 2003 Department budget (page 413).
  - a. Regarding Zoo budget. Approve Option A (see attached).
  - b. Approve the rest of the Park Budget to restore expenditures as per department request and forward to the County Board.

**Museum**

A motion was made by Supervisor Kuehn and seconded by Supervisor Fleck “**to reinstate evening hours at the museum by adding \$5,536 into the Museum budget.**”

After discussion of Supervisor Kuehn’s motion, he (Supervisor Kuehn) made a motion and seconded by Supervisor Collins, “**to refer back to committee.**” Voice vote taken. Motion carried unanimously with no abstentions.

A motion was made by Supervisor Kuehn and seconded by Supervisor Fleck “**to add \$82,070 back into the Museum budget for a Recorder and Exhibit Technician.**”

An amendment was made by Supervisor Schmitt and seconded by Supervisor Zima **“to leave vacant one position amounting to \$41,035”** in the Museum Budget.

Ayes: Schmitt, Miller, Haefs, Hansen, Kaye, Zima, Evans, Johnson, Vanden Plas, Kuehn, Collins, Fleck, Clancy, Moynihan, Watermolen, Schadewald, Simons, Lund, Fewell

Nays: Antonneau, Graves, Nicholson, Vander Leest, Marquardt, Daul, Van Deurzen

Total Ayes: 19 Total Nays: 7

Motion carried to leave vacant one position amount to \$41,035 in the Museum budget.

### **Library**

A motion was made by Supervisor Daul and seconded by Supervisor Clancy **“to put the Bookmobile back in the Library budget in the amount of \$60,332.”**

Ayes: Antonneau, Graves, Nicholson, Schmitt, Miller, Haefs, Hansen, Kaye, Zima, Evans, Vander Leest, Johnson, Vanden Plas, Kuehn, Collins, Marquardt, Daul, Van Deurzen, Fleck, Clancy, Watermolen, Schadewald, Simons, Lund, Fewell

Nays: Moynihan

Total Ayes: 25 Total Nays: 1

Motion carried to reinstate \$60,332 for the Bookmobile in the Library budget.

A motion was made by Supervisor Marquardt to amend Supervisor Collins’ motion **“to take \$60,332 from unclaimed funds to Library at 12-31-02 and the balance to general fund.”**

Vote taken.

Ayes: Antonneau, Schmitt, Miller, Vander Leest, Johnson, Vanden Plas, Collins, Marquardt, Daul, Fleck, Clancy, Moynihan, Fewell

Nays: Graves, Nicholson, Haefs, Hansen, Kaye, Evans, Kuehn, Van Deurzen, Watermolen, Schadewald, Simons, Lund

Abstain: Zima

Total Ayes: 13 Total Nays: 12 Abstain: 1

Motion carried to taken \$60,332 from unclaimed funds to Library at 12-31-02 and the balance to the general fund.

A motion was made by Supervisor Schmitt and seconded by Supervisor Nicholson **“to cut overtime expense of \$25,000 from the Library budget.”** After discussion and information, Supervisor Schmitt withdrew his motion and Supervisor Nicholson withdrew his second. Chairman Simons asked if any other discussion on Parks, there was none. Chairman Simons then directed the Board to move onto the Park Department Budget.

### **Parks**

A motion was made by Supervisor Zima and seconded by Supervisor Miller **“to delete \$50,610 plus fringe benefits for one Park Manager.”**

A motion was made by Supervisor Vander Leest and seconded by Supervisor Evans to amend Supervisor Zima’s motion **“to freeze the open position for park ranger for the 2003 year, creating a savings of \$32,907 salary plus \$16,463 benefits with savings realized of \$49,370.”**

Ayes: Nicholson, Miller, Haefs, Zima, Evans, Vander Leest, Simons

Nays: Antonneau, Graves, Schmitt, Hansen, Kaye, Johnson, Vanden Plas, Kuehn, Collins, Marquardt, Daul, Van Deurzen, Fleck, Clancy, Moynihan, Watermolen, Schadewald, Lund, Fewell

Total Ayes: 7 Total Nays: 19

Motion defeated to freeze the park ranger position in the Park Department budget.

Return to Supervisor Zima’s motion **“to delete \$50,610 plus fringe benefits for one Park Manager position from the Park budget.”**

Ayes: Nicholson, Schmitt, Zima, Simons

Nays: Antonneau, Graves, Miller, Haefs, Hansen, Kaye, Evans, Vander Leest, Johnson, Vanden Plas, Kuehn, Collins, Marquardt, Daul, Van Deurzen, Fleck, Clancy, Moynihan, Watermolen, Schadewald, Lund, Fewell

Total Ayes: 4 Total Nays: 22

Motion defeated to delete a Park Manager position from the Park Budget.

Discussion on the Zoo.

Supervisor Hansen presented several questions on Zoo fee structure.

Supervisor Antonneau said this would be addressed at Committee.

A motion was made by Supervisor Daul and seconded by Supervisor Van Deurzen to approve the Education and Recreation Committee budget as amended. Voice vote taken. Motion carried unanimously with no abstentions.

Approved by: \_\_\_\_\_ \s\ Nancy J. Nusbaum, County Executive Date: 12/2/2002

### **Department of Administration**

#### **Information Services Department**

A motion was made by Supervisor Johnson and seconded by Supervisor Vander Leest to revisit Department of Administration's budget regarding Information Services department and make a motion **"to freeze one Information Services position of \$63,429."** Vote taken.

Ayes: Antonneau, Graves, Nicholson, Schmitt, Haefs, Zima, Evans, Vander Leest, Johnson, Vanden Plas, Moynihan, Simons, Lund

Nays: Miller, Hansen, Kaye, Kuehn, Collins, Marquardt, Van Deurzen, Fleck, Clancy, Watermolen, Schadewald, Fewell

Abstain: Daul

Total Ayes: 13 Total Nays: 12 Abstain: 1

Motion carried to freeze the Information Services Position of \$63,429.00.

Hearing no other motions Chairman Simons directed the Board to move on to the Executive Committee Report.

### **No. 13c -- REPORT OF EXECUTIVE COMMITTEE OF NOVEMBER 5, 2002** **(budget items)**

TO THE MEMBERS OF THE BROWN COUNTY  
BOARD OF SUPERVISORS

Ladies and Gentlemen:

The EXECUTIVE COMMITTEE met in regular session (**budget items**) on November 5, 2002, and recommends the following motions:

### **BUDGET REVIEW**

#### **Nondivisional Budget**

1. \* County Executive – Review of 2003 department budget (page 559).
  - a) Reduce budget for "Travel, Conferences & Training" from \$5,000 to \$2,500.
  - b) Change the County Executive salary to \$75,690 in 2003.
  - c) Approve amended 2003 budget.
- \* County Executive – Eliminate Assistant County Executive Position after 5/1/03 – Savings of \$53,896 in Salaries and Fringe Benefits Accounts. This change was made to this individual budget as per the County board at their Budget Meetings of November 12<sup>th</sup> and November 18<sup>th</sup>.



## **Nondivisional Budget**

2. Board of Supervisors, review of 2003 department budget (page 551).
    - a) \*\* Eliminate \$3,500 in overtime for the County Board Executive Secretary and increase the Assistant Secretary's salary by \$1,750. Ayes: 6 (Antonneau, Daul, Fewell, Kaye, Marquardt, Moynihan); Nays: 1 (Simons). Motion Carried.
  - \*\* County Board – Reinstated \$3,500 in overtime for the Executive Secretary.  
County Board – Reduced \$1,750 in Assistant Secretary Salaries and Fringe Benefits.  
County Clerk – Reduced legal fees by \$2,000 – Professional Fees.
- These changes were made this individual Budget as per the County Board at their Budget Meetings of November 12<sup>th</sup> and November 18<sup>th</sup>.
- b) Eliminate \$4,000 for the National Counties Association.
  - c) Copying and mailing of County Board packets and agendas to outside parties reflect the actual cost of \$200 per year.
  - d) Approve amended 2003 budget.
3. Discussion regarding: Taping of County Board Meetings.
    - a) Internal Auditor, Mike Stratman, be responsible for taping of monthly County Board meetings.

## **County Executive**

A motion was made by Supervisor Zima and seconded by Supervisor Haefs “**to reduce the salary of the Assistant County Executive by \$12,000 plus fringe benefits.**”

Ayes: Nicholson, Miller, Haefs, Zima, Evans, Simons

Nays: Antonneau, Graves, Schmitt, Hansen, Kaye, Vander Leest, Johnson, Vanden Plas, Kuehn, Collins, Marquardt, Daul, Van Deurzen, Fleck, Clancy, Moynihan, Watermolen, Schadewald, Lund, Fewell

Total Ayes: 6                      Total Nays: 20

Motion defeated to reduce the salary of the Assistant County Executive.

A motion was made by Supervisor Vander Leest and seconded by Supervisor Miller “**to delete the Assistant County Executive position following May 1<sup>st</sup>, 2003 for a savings of \$40,362.67.**”

Ayes: Antonneau, Graves, Nicholson, Schmitt, Miller, Haefs, Zima, Vander Leest, Van Deurzen, Moynihan, Watermolen, Schadewald, Simons, Lund, Fewell

Nays: Hansen, Kaye, Evans, Johnson, Vanden Plas, Kuehn, Collins, Marquardt, Daul, Fleck, Clancy

Total Ayes: 15                      Total Nays: 11

Motion carried to delete the Assistant County Executive position from the County Executive Budget. Hearing no further questions on the County Executive Budget, Chairman Simons went on to the County Board of Supervisors' Budget.

## **Board of Supervisors**

Supervisor Simons stepped down to address overtime for the Executive Secretary to the County Board.

A motion was made by Supervisor Haefs and seconded by Supervisor Lund “**to delete \$1,750.00 from Brown County Board Assistant Secretary and add \$3,500.00 to Executive Secretary overtime.**” Vote taken.

Ayes: Antonneau, Graves, Nicholson, Miller, Haefs, Hansen, Kaye, Evans, Vander Leest, Johnson, Vanden Plas, Kuehn, Collins, Daul, Van Deurzen, Fleck, Clancy, Moynihan, Watermolen, Schadewald, Simons, Lund, Fewell

Nays: Schmitt, Zima, Marquardt

Total Ayes: 23                      Total Nays: 3

Motion carried to delete \$1,750.00 from Assistant Secretary and add \$3,500.00 to Executive Secretary overtime.

A motion was made by Supervisor Lund and seconded by Supervisor Daul **“to adopt the Executive Committee Budget Report.”** Voice vote taken. Motion carried unanimously with no abstentions.

Approved by: \_\_\_\_\_ \s\ Nancy J. Nusbaum, County Executive \_\_\_\_\_ Date: 12/2/2002

**No. 13d -- REPORT OF HUMAN SERVICES COMMITTEE OF OCTOBER 23, 2002**  
**(budget items)**

TO THE MEMBERS OF THE BROWN COUNTY  
BOARD OF SUPERVISORS

Ladies and Gentlemen:

The HUMAN SERVICES COMMITTEE met in regular session **(budget items)** on October 23, 2002, and recommends the following motions:

1. Aging Resource Center – Review of 2003 department budget (page 245). Approve.
2. Health Department – Review of 2003 department (page 269).
  - a) Approve Health Department budget.
  - b) Amend Motion to remove \$937 from non-outlay – equipment (paper shredder).  
Ayes: 3 (Zima, Miller, Fewell); Nays: 3 (Collins, Fleck, Clancy). Motion  
Defeated.
  - c) Vote on original motion (with no amendment). Unanimous.
  - d) Reconsideration of the shredder for the Health Department.
  - e) Remove \$687 for the shredder fund for the Health Department. Ayes: 5 (Zima,  
Miller, Clancy, Collins, Fewell); Nays: 1 (Fleck). Motion Carried.
3. \* Veterans’ Services – Review of 2003 department budget (page 355). Approve.
- \* Veterans – Add \$500 to Fund Veterans’ Recognition – Miscellaneous Expense Account.  
This change was made to this individual budget as per the County Board at their Budget Meetings of November 12<sup>th</sup> and November 18<sup>th</sup>.
4. Syble Hopp School – Review of 2003 department budget (page 345). Approve Syble Hopp Budget as presented in the budget book.
5. \*\* Human Services – Review of 2003 Department budget (page 295).
  - a) Strike \$5,500 for membership in the Wisconsin Hospital Association. Ayes: 3  
(Zima, Miller, Collins); Nays: 3 (Clancy, Fleck, Fewell). Motion Failed.
  - b) Cut funding for the Boys and Girls Club Outreach Program in the amount of  
\$39,135. Ayes: 4 (Zima, Miller, Clancy, Collins); Nays: 2 (Fleck, Fewell).  
Motion Carried.
  - c) Remove \$45,000 for the cow barn demolition.
  - d) Approve the Human Services Budget as amended.
- \*\* Human Services – Reduce “Other Contracted Services” by \$65,000 for Maintenance and Laundry Services. This change was made to this individual budget as per the County Board at their Budget Meetings of November 12<sup>th</sup> and November 18<sup>th</sup>.

### Veterans' Services

A motion was made by Supervisor Schadewald and seconded by Supervisor Watermolen **“to add \$500.00 to Veterans Services Budget for Veteran’s Day Recognition.”** Voice vote taken. Motion carried unanimously with no abstentions.

### Human Services

A motion was made by Supervisor Kuehn and seconded by Supervisor Collins **“to reinstate funding of \$39,135 to the Boys and Girls Club.”** Vote taken.

Ayes: Haefs, Hansen, Kaye, Johnson, Vanden Plas, Kuehn, Collins, Fleck, Clancy, Watermolen, Schadewald, Fewell

Nays: Antonneau, Graves, Nicholson, Schmitt, Miller, Zima, Evans, Vander Leest, Marquardt, Daul, Van Deurzen, Moynihan, Simons, Lund

Total Ayes: 12 Total Nays: 14

Motion defeated to reinstate \$39,135 to the Boys and Girls Club in Human Services budget.

A motion was made by Supervisor Van Deurzen and seconded by Supervisor Nicholson **“to remove and close the pharmacy at the Mental Health Center and return all unused drugs to suppliers for refund. Delete: 1 – Pharmacy Service Manager - \$84,157 + Benefits; 1- Pharmacy Technician - \$30,861 + benefits.”** Vote taken.

Ayes: Van Deurzen, Simons

Nays: Antonneau, Graves, Nicholson, Schmitt, Miller, Haefs, Hansen, Kaye, Evans, Vander Leest, Johnson, Vanden Plas, Kuehn, Collins, Marquardt, Daul, Fleck, Clancy, Moynihan, Watermolen, Schadewald, Lund, Fewell

Total Ayes: 2 Total Nays: 24

Motion defeated to close the pharmacy at the Mental Health Center.

A motion was made by Supervisor Miller and seconded by Supervisor Zima **“to strike \$5,500 in memberships in Wisconsin Hospital Association.”** Vote taken.

Ayes: Antonneau, Graves, Nicholson, Miller, Haefs, Zima, Evans, Simons

Nays: Schmitt, Hansen, Kaye, Vander Leest, Johnson, Vanden Plas, Kuehn, Collins, Marquardt, Daul, Van Deurzen, Fleck, Clancy, Moynihan, Watermolen, Schadewald, Lund, Fewell

Total Ayes: 8 Total Nays: 18

Motion defeated to delete \$5,500 from memberships in Wisconsin Hospital Association.

A motion was made by Supervisor Nicholson and seconded by Supervisor Miller **“to eliminate \$65,000 from Contracted Services.”**

A substitute motion was made by Supervisor Daul and seconded by Supervisor Haefs **“to take \$65,000 out of maintenance and laundry services from the Human Services Budget.”** Vote taken.

Ayes: Antonneau, Graves, Nicholson, Schmitt, Miller, Haefs, Kaye, Zima, Evans, Vander Leest, Daul, Van Deurzen, Moynihan, Simons, Lund, Fewell

Nays: Hansen, Johnson, Vanden Plas, Kuehn, Collins, Marquardt, Fleck, Clancy, Watermolen, Schadewald

Total Ayes: 16 Total Nays: 10

Motion carried to eliminate \$65,000 from maintenance and laundry services account in the Human Services budget.

A motion was made by Supervisor Nicholson and seconded by Supervisor Haefs **“to eliminate \$20,000 from Travel, Conference and Training in the Mental Health Center budget.”** Vote taken.

Ayes: Antonneau, Graves, Nicholson, Schmitt, Miller, Haefs, Zima, Evans, Vander Leest, Van Deurzen, Moynihan, Simons

Nays: Hansen, Kaye, Johnson, Vanden Plas, Kuehn, Collins, Marquardt, Daul, Fleck, Clancy, Watermolen, Schadewald, Lund, Fewell

Total Ayes: 12 Total Nays: 14

Motion defeated to eliminate \$20,000 from Travel, Conference and Training in the Mental Health Center budget.

A motion was made by Supervisor Collins and seconded by Supervisor Clancy to approve the Human Services Committee Budget Report. Vote taken. Supervisors Graves, Nicholson, Schmitt, Haefs, Evans, Vander Leest, Moynihan, Simons and Zima voted nay. Motion carried.

Approved by: \_\_\_\_\_ \s\ Nancy J. Nusbaum, County Executive Date: 12/2/2002

**No. 13e – REPORT OF PLANNING, DEVELOPMENT AND TRANSPORTATION COMMITTEE AND LAND CONSERVATION SUBCOMMITTEE OF OCTOBER 28, 2002 (budget items)**

TO THE MEMBERS OF THE BROWN COUNTY  
BOARD OF SUPERVISORS

Ladies and Gentlemen:

The PLANNING, DEVELOPMENT AND TRANSPORTATION COMMITTEE AND LAND CONSERVATION SUBCOMMITTEE (**budget items**) met in regular session on October 28, 2002, and recommends the following motions:

**Land Conservation Subcommittee**

1. Land Conservation – Review of 2003 Department budget (page 443). Approve Land Conservation Department as presented.

**Planning, Development and Transportation Committee**

1. **Airport** – Review of 2003 department budget (page 205). Approve Airport Budget and forward on to County Board for final approval.
2. **Highway** – Review of 2003 department budget (page 221). Approve 2003 Highway budget and forward on to County Board for final approval.
3. **Planning** – Review of 2003 department budget (page 459).
  - a) \* Delete \$65,000 line item for Advance.
  - b) Approve Planning Budget and forward on to County Board for final approval.
- \* Planning – Reinstatement ½ of funding for the Advance Program of \$32,500. This change was made to this individual budget as per the County Board at their Budget Meetings of November 12<sup>th</sup> and November 18<sup>th</sup>.
4. **Port and Solid Waste** – Review of 2003 department budget (page 473). Approve Port and Solid Waste Budget as presented and forward to County Board for final approval.
  - a) Review of Solid Waste Board contingency fund for possible inclusion/action regarding the budget. No action.
5. **Register of Deeds** – Review of 2003 department budget (page 491). Approve Register of Deeds budget and forward to County Board for final approval.
6. \* **Survey** – Review of 2003 department budget (page 505). Approve Survey budget and forward to County Board for final approval.
  - a) \* Survey – Reduce Outlay Account by \$15,500 to purchase a used instead of new truck. This change was made to this individual budget as per the County Board at their Budget Meetings of November 12<sup>th</sup> and November 18<sup>th</sup>.

7. **UW – Extension** – Review of 2003 department budget (page 517). Approve UW – Extension budget and forward to County Board for final approval.
8. **Zoning** – Review of 2003 department budget (page 537). Approve Zoning budget and forward to County Board for final approval.

### **Planning Department**

**Land Conservation.** A motion was made by Supervisor Vanden Plas and seconded by Supervisor Daul to adopt the Land Conservation Department Budget. Voice Vote taken. Motion carried unanimously with no abstentions.

**Airport.** A motion was made by Supervisor Daul and seconded by Supervisor Van Deurzen to adopt the Airport Budget. Voice vote taken. Motion carried unanimously with no abstentions.

**Highway.** After questions were answered by Highway Commission Roger Kolb, Chairman Simons moved forward to planning. There was no vote to adopt Highway, just a mutual agreement by the Board of Supervisors and the Chairman.

A motion was made by Supervisor Schmitt and seconded by Supervisor Kuehn **“to reinstate the funding to Advance in the amount of \$65,000.”**

A motion was made by Supervisor Evans and seconded by Supervisor Kuehn **“to amend the Advance appropriated dollars of \$65,000 to \$32,500”.** Vote taken.

Ayes: Antonneau, Schmitt, Hansen, Kaye, Evans, Vander Leest, Johnson, Kuehn, Collins, Fleck, Clancy, Moynihan, Fewell

Nays: Graves, Nicholson, Miller, Haefs, Zima, Vanden Plas, Daul, Van Deurzen, Watermolen, Schadewald, Simons, Lund

Abstain: Marquardt

Total Ayes: 13                      Total Nays: 12                      Abstain: 1

Motion carried to add \$32,500 to the Advance funding.

At this point, Supervisor Haefs questioned why there is no reference in the minutes for a motion to adopt the Planning Department Budget as amended after the Advance vote was taken. Upon reviewing the tape, Supervisor Simons directed the Board to move on to the Port and Solid Waste Budget. There was not a vote called for to “adopt as amended.”

### **Port and Solid Waste Department**

A motion was made by Supervisor Evans and seconded by Supervisor Daul **“directing \$400,000 to be returned to the Contracted Municipalities (on equal percentage basis based on contract size).”**

Corporation Counsel ruled this motion was not in order.

Chairman Simons said he would accept Supervisor Evan’s motion, at this time.

A motion was made by Supervisor Kuehn and seconded by Supervisor Schadewald **“to challenge the Chair on allowing Supervisor Evan’s motion to be a valid motion.”**

Chairman Simons explained a “nay” vote means you agree the motion is not a valid motion. An “aye” vote means you agree it is valid. Vote taken.

Ayes: Nicholson, Miller, Zima, Evans, Vander Leest, Daul, Van Deurzen

Nays: Antonneau, Graves, Schmitt, Hansen, Kaye, Johnson, Vanden Plas, Kuehn, Collins, Marquardt, Fleck, Clancy, Moynihan, Watermolen, Schadewald, Lund, Fewell

Total Ayes: 7                      Total Nays: 17

Motion sustained to challenge the Chair. Supervisor Evans motion is not valid.

A motion was made by Supervisor Lund and seconded by Supervisor Daul **“to adjourn to a later date and time.”** Vote taken.

Ayes: Marquardt, Daul, Schadewald, Lund

Nays: Antonneau, Graves, Nicholson, Schmitt, Miller, Haefs, Hansen, Kaye, Zima, Evans, Vander Leest, Johnson, Vanden Plas, Kuehn, Collins, Van Deurzen, Fleck, Clancy, Moynihan, Watermolen, Simons, Fewell

Total Ayes: 4 Total Nays: 22

Motion defeated to adjourn.

### **Survey Department**

A motion was made by Supervisor Zima and seconded by Supervisor Evans **“to reduce the Survey budget by the salary and fringe benefits of the Surveyor and Survey Coordinator positions and add \$60,000 to Contracted Services to continue the monumenting of the County.”** Vote taken.

Ayes: Antonneau, Graves, Nicholson, Miller, Zima, Evans, Vander Leest, Simons

Nays: Schmitt, Haefs, Hansen, Kaye, Johnson, Vanden Plas, Kuehn, Collins, Marquardt, Daul, Van Deurzen, Fleck, Clancy, Moynihan, Watermolen, Schadewald, Lund, Fewell

Total Ayes: 8 Total Nays: 18

Motion defeated to delete positions from the Survey Department budget.

A motion was made by Supervisor Daul and seconded by Supervisor Clancy **“to adopt the Planning, Development and Transportation Committee budget report.”** Vote taken.

Supervisors Evans, Zima, Lund, Simons, Graves, Nicholson, Haefs, and Miller voted nay. Motion carried.

Approved by: \s\ Nancy J. Nusbaum, County Executive Date: 12/2/2002

### **No. 13f -- REPORT OF PUBLIC SAFETY COMMITTEE OF OCTOBER 28, 2002 (budget items)**

TO THE MEMBERS OF THE BROWN COUNTY  
BOARD OF SUPERVISORS

Ladies and Gentlemen:

The PUBLIC SAFETY COMMITTEE met in regular session (**budget items**) on October 28, 2020, and recommends the following motions:

#### **Year 2003 Department Budget Review**

1. Circuit Courts – Review of 2003 department budget (page 125). Approve the budget.
2. Clerk of Courts – Review of 2003 department budget (page 125). Approve the budget.
3. District Attorney – Review of 2003 department budget (page 141). Approve the budget.
4. Medical Examiner – Review of 2003 department budget (page 153).
  - a) Take \$3,000 out of “Travel, Conference and Training” and reduce it to \$6,255.  
Ayes: 4 (Zima, Nicholson, Schmitt, Kaye); Nays: 1 (Watermolen). Motion Carried.
  - b) Approve the budget.
5. \* Public Safety Communications – Review of 2003 department budget (page 163). Approve the budget.
- \* Public Safety Communications – Reduce additional .5 FTE Office Manager Position for a \$22,273 savings. This change was made to this individual budget as per the County Board at their Budget Meetings of November 12<sup>th</sup> and November 18<sup>th</sup>.
6. Sheriff – Review of 2003 department budget (page 177).
  - a) \*\* Take out the Green Bay contract expense, plus \$5,500 from the vehicle repair expense and add back in the two mechanics positions for a total of \$116,367.

Ayes: 2 (Zima, Nicholson); Nays: 3 (Schmitt, Kaye, Watermolen). Motion Failed.

\*\* Sheriff – Approved at the County Board Level to reinstate \$5,500 and \$116,367 into the appropriate budget accounts. This change was made to this individual budget as per the County Board at their Budget Meetings of November 12<sup>th</sup> and November 18<sup>th</sup>.

b) Take \$200,000 out of overtime. Unanimous.

c) Take Four Squad light bar replacements out of the budget. Ayes: 4 (Zima, Nicholson, Kaye, Watermolen); Nays: 1 (Schmitt). Motion Carried.

d) Eliminate one vehicle diagnostic software from the budget. Unanimous.

e) Reduce “Travel, Conference and Training” from \$63,980 to \$55,200. Unanimous.

f) Take \$2,000 off “Temporary replacement help”. Unanimous.

g)\*\*\* Eliminate the psychiatric nurse and one correctional facility nurse from the budget. Ayes: 4 (Zima, Nicholson, Schmitt, Kaye); Nays: 1 (Watermolen). Motion Carried.

\*\*\* Sheriff – Reinstated 1 Correctional Facility Nurse by adding \$72,195 to salaries and fringe benefits accounts. This change was made to this individual budget as per the County Board at their Budget Meetings of November 12<sup>th</sup> and November 18<sup>th</sup>.

h) Transfer an additional \$72,727 from the DARE special revenue fund to the general fund. Unanimous.

i) Cut “Dental Expense to \$5,500. Ayes: 2 (Zima, Nicholson); Nays: 3 (Schmitt, Kaye, Watermolen). Motion Failed.

j) \* Take one full-size patrol squad car out of the budget. Ayes: 4 (Zima, Schmitt, Kaye, Watermolen); Nays: 1 (Nicholson). Motion Carried.

k) Eliminate four cars for liaison officers. Ayes: 2 (Zima, Nicholson); Nays: 3 (Schmitt, Kaye, Watermolen). Motion Failed.

l) Logs are kept on all travel vehicles that are being used and taken home. Log the miles they are driving for Brown County. Ayes: 4 (Zima, Nicholson, Schmitt, Kaye); Nays: 1 (Watermolen). Motion Carried.

m) Add \$1,300 to revenue for the trade-in of the 1999 van. Unanimous.

n) Reduce the cost of the mid-size investigator car from \$15,000 to \$12,000. Ayes: 4 (Zima, Schmitt, Kaye, Watermolen); Nays: 1 (Nicholson). Motion Carried.

o) Reduce the cost of the nine full-size patrol squad cars by \$1,620. Unanimous.

p) Add \$500 to revenue for the trade-in of the 1994 sport utility vehicle. Unanimous.

q) Add \$1,900 to revenue for the trade-in of the 2000 squad car. Unanimous.

r) Put the VIP program back into the budget. Ayes: 4 (Zima, Schmitt, Kaye, Watermolen); Nays: 1 (Nicholson). Motion Carried.

s) Put the arson program back into the budget at a cost of \$24,500. Unanimous

\* Sheriff – Increase Revenue \$2,00 by charging a \$10.00 per person fee for TEEN COURT.  
Sheriff – Eliminate FTE Captain Position by removing \$89,351 from salaries and fringe benefits.

Sheriff – Reduce Purchased Meals account by \$100,000.

Sheriff – Increase Revenue by \$5,000 by charging \$25.00 per person for the VIP Program.

These changes were made to this individual budget as per the County Board at their Budget Meetings of November 12<sup>th</sup> and November 18<sup>th</sup>.

### Sheriff Department

A motion was made by Supervisor Daul and seconded by Supervisor Evans **“to add \$116,367 for two mechanics in the Sheriff’s department and \$5,500 to vehicle repair expense (this does not reduce the cost to county but control of our vehicle maintenance).”** Vote taken.

Ayes: Antonneau, Graves, Nicholson, Schmitt, Miller, Haefs, Zima, Evans, Vander Leest, Johnson, Vanden Plas, Kuehn, Collins, Marquardt, Daul, Van Deurzen, Fleck, Clancy, Moynihan, Watermolen, Schadewald, Simons, Lund, Fewell

Nays: Hansen, Kaye

Total Ayes: 24                      Total Nays: 2

Motion carried to add \$116,367 for two mechanics and \$5,500 to vehicle repair expense accounts in the Sheriff’s budget.

A motion was made by Supervisor Kuehn and seconded by Supervisor Watermolen **“to reinstate 1 Psychiatric Nurse FTE @ \$81,402.00 and 1 Correctional Facility Nurse FTE @ \$72,195.00.”**

Supervisor Van Deurzen asked for a separation vote. Vote taken.

#### Psychiatric Nurse:

Ayes: Johnson, Vanden Plas, Kuehn, Collins, Marquardt, Fleck, Clancy, Watermolen, Schadewald, Fewell

Nays: Antonneau, Graves, Nicholson, Schmitt, Miller, Haefs, Hansen, Kaye, Zima, Evans, Vander Leest, Daul, Van Deurzen, Moynihan, Simons, Lund

Total Ayes: 10                      Total Nays: 16

Motion defeated to reinstate a Psychiatric Nurse.

#### Correctional Facility Nurse:

Ayes: Antonneau, Graves, Schmitt, Hansen, Kaye, Zima, Evans, Johnson, Vanden Plas, Kuehn, Collins, Marquardt, Van Deurzen, Fleck, Clancy, Moynihan, Watermolen, Schadewald, Fewell

Nays: Nicholson, Miller, Haefs, Vander Leest, Daul, Simons, Lund

Total Ayes: 19                      Total Nays: 7

Motion carried to reinstate a Correctional Facility Nurse.

A motion was made by Supervisor Zima and seconded by Supervisor Haefs **“to add \$6,000 for four additional trade-in of vehicles in the Sheriff’s department.”** Vote taken.

Ayes: Nicholson, Haefs, Zima, Vander Leest, Moynihan, Lund

Nays: Antonneau, Graves, Schmitt, Miller, Hansen, Kaye, Evans, Johnson, Vanden Plas, Kuehn, Collins, Marquardt, Daul, Van Deurzen, Fleck, Clancy, Watermolen, Schadewald, Lund, Fewell

Total Ayes: 6                      Total Nays: 20

Motion defeated to add \$6,000 for 4 additional trade-in of vehicles in the Sheriff’s department

### Teen Court

A motion was made by Supervisor Lund and seconded by Supervisor Miller **“that a fee of \$50.00 be collected for every offense brought to Teen Court.”** Vote taken.

Ayes: Antonneau, Nicholson, Miller, Daul, Van Deurzen, Moynihan, Simons, Lund

Nays: Graves, Schmitt, Haefs, Hansen, Kaye, Zima, Evans, Vander Leest, Johnson, Vanden Plas, Kuehn, Collins, Marquardt, Fleck, Clancy, Watermolen, Schadewald, Fewell

Total Ayes: 8                      Total Nays: 18

Motion defeated to collect a \$50.00 fee for Teen Court.

A motion was made by Supervisor Evans and seconded by Supervisor Nicholson **“to reduce the budget by (10%) \$7,210.00 of the Teen Court.”** Vote taken.

Ayes: Antonneau, Graves, Nicholson, Evans, Van Deurzen



Nays: Schmitt, Miller, Haefs, Hansen, Kaye, Zima, Vander Leest, Johnson, Vanden Plas, Kuehn, Collins, Marquardt, Daul, Fleck, Clancy, Moynihan, Watermolen, Schadewald, Simons, Lund, Fewell

Total Ayes: 5 Total Nays: 21

Motion defeated to reduce by 10% the Teen Court.

A motion was made by Supervisor Vander Leest and seconded by Supervisor Collins **“to have Teen Court fees levied at \$10.00 per participant. (Revenues of \$2,000 added to the Sheriff’s Department).”** Vote taken.

Ayes: Antonneau, Graves, Nicholson, Schmitt, Miller, Haefs, Zima, Evans, Vander Leest, Vanden Plas, Collins, Van Deurzen, Fleck, Clancy, Moynihan, Simons, Lund, Fewell

Nays: Hansen, Kaye, Johnson, Kuehn, Marquardt, Daul, Watermolen, Schadewald

Total Ayes: 18 Total Nays: 8

Motion carried to levy a \$10.00 per participant fee for Teen Court.

A motion was made by Supervisor Vander Leest and seconded by Supervisor Haefs **“to eliminate a salary of \$61,199.80 and benefits of \$28,151.00 which equal \$89,350.00 from the Sheriff’s budget.”** Vote taken.

Ayes: Antonneau, Graves, Nicholson, Schmitt, Miller, Haefs, Zima, Evans, Vander Leest, Johnson, Vanden Plas, Moynihan, Simons, Lund

Nays: Hansen, Kaye, Kuehn, Collins, Marquardt, Fleck, Clancy, Watermolen, Schadewald, Fewell

Abstain: Daul, Van Deurzen

Total Ayes: 14 Total Nays: 10 Abstain: 2

Motion carried to delete \$89,350 from the Sheriff’s budget.

A motion was made by Supervisor Miller and seconded by Supervisor Nicholson **“to cut Sheriff’s Department Supervisory Overtime by \$100,000.”** Vote taken.

Ayes: Antonneau, Graves, Nicholson, Miller, Haefs, Zima, Vander Leest, Van Deurzen, Moynihan, Simons, Lund

Nays: Schmitt, Hansen, Kaye, Evans, Johnson, Vanden Plas, Kuehn, Collins, Marquardt, Daul, Fleck, Clancy, Watermolen, Schadewald, Fewell

Total Ayes: 11 Total Nays: 15

Motion defeated to cut \$100,000 from the Supervisory Overtime in the Sheriff’s budget.

A motion was made by Supervisor Schmitt and seconded by Supervisor Miller to adopt the Public Safety Committee budget report. Voice vote taken. Motion carried.

Supervisor Kaye requested to return to County Board Budget.

A motion was made by Supervisor Kaye and seconded by Supervisor Fewell **“to delete \$2,000 from Professional Services (legal fees) to offset overtime put into the County Board budget for overtime for Executive Secretary.”** Voice vote taken. Motion carried with Supervisor Zima voting nay.

Approved by: \s\ Nancy J. Nusbaum, County Executive Date: 12/2/2002

A motion was made by Supervisor Haefs and seconded by Supervisor Hansen to suspend the rules to refer Supervisor Hansen’s late communication “requesting that the Brown County Parks System have free NEW Zoo admission for the last one and one half hour at the end of each day; and change the fee structure to \$10.00 per family (2 adult and 2 children) plus \$1.00 per person, thereafter” to the Education and Recreation Committee.

#### **No. 14 -- FINAL BUDGET RESOLUTION FOR 2003.**

A request was made of Brendan Bruss for the final Budget as amended. The final budget as amended is \$67,585,187 with a tax rate of 5.2542%.

A motion was made by Supervisor Zima and seconded by Supervisor Moynihan to adopt the 2003 Budget as amended. Vote taken.

Ayes: Antonneau, Daul, Van Deurzen, Fleck, Lund

Nays: Graves, Nicholson, Schmitt, Miller, Haefs, Hansen, Kaye, Zima, Evans, Vander Leest, Johnson, Vanden Plas, Kuehn, Collins, Marquardt, Clancy, Moynihan, Watermolen, Schadewald, Simons, Fewell

Total Ayes: 5                      Total Nays: 21

Motion defeated to approve the 2003 Budget.

**No. 15 --        Closing Roll Call.**

Present: Antonneau, Nicholson, Miller, Hansen, Zima, Vander Leest, Vanden Plas, Collins, Daul, Fleck, Moynihan, Schadewald, Lund, Graves, Schmitt, Haefs, Kaye, Evans, Johnson, Kuehn, Marquardt, Van Deurzen, Clancy, Watermolen, Simons, Fewell

Total Present: 26

**No. 16 --        ADJOURNMENT TO WEDNESDAY, DECEMBER 18, 2002, AT 7:00 P.M.,  
LEGISLATIVE ROOM, 100 N. JEFFERSON STREET, GREEN BAY,  
WISCONSIN.**

A motion was made by Supervisor Watermolen and seconded by Supervisor Collins to adjourn to the above date and time. Vote taken. Motion carried unanimously with no abstentions.

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Darlene K. Marcelle  
Brown County Clerk